## **LEGAL NOTICE TO BIDDERS**

Sealed bids (or Request for Proposals, where indicated as RFP) will be received at the Office of the City of Memphis Purchasing Agent, Room 354, City Hall, 125 N. Main St., Memphis, TN 38103, until 12:00 noon Wednesday, on the dates indicated below, for furnishing the City of Memphis with the following:

## **REQUEST FOR PROPOSALS**

## **DUE MAY 17, 2023**

## (1) RFP #119755 LIFE AND DISABILITY INSURANCE AND ABSENCE MANAGEMENT

**Project Note:** A pre-submittal conference will be held virtually on the date and time specified in Section 4.3. Bidders who (1) have submitted the Intent to Bid and NDA by the deadline specified in Section 4.3, (2) are determined to be qualified to provide the requested services, and (3) have been granted access to RFP360 will receive an invite for the Pre-Bid Conference when granted access to RFP360.

This RFP can be downloaded from the City's website: www.memphistn.gov under RFPs & RFQs.

By Order of the Mayor of the City of Memphis, Tennessee. Jim Strickland

Mayor

Kristie Hardy, City Purchasing Agent