



**CITY OF MEMPHIS**

**REQUEST FOR PROPOSALS**

**#52515**

**SOLID WASTE COLLECTION SERVICES**

**Addendum #1**

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RFP 52515

Addendum #1

RFQ Name

Questions & Answers

Except to remove vendor names and addresses, questions are provided exactly as submitted.

#		Section	Question / Answer
1	Q		Can the bid and performance bonds be on the bonding companies forms as opposed to the forms included in the RFP specifications? This time of year, it's difficult to have these forms distributed for signature and returned in a timely fashion.
1	A		<p>Bid Bond – you can use the form your agency has, but they have to be licensed under the laws of the state of Tennessee.</p> <p>Performance Bond – this has to be on the City form, as it has language that combines Performance and Payment Bonds into the same bond.</p> <p>In short, you are good in getting the Bid Bond from your bonding company on their form. NOTE – the Bid Bond is the only bond required at the time of bid submittal. The Performance Bond wouldn't come into play until a vendor has been selected for award and a contract is prepared.</p>
2	Q	2.1.3	Are there any areas scheduled to be deannexed or annexed during the term of this contract?
2	A		No. There are no known areas scheduled for deannexation or annexation at this time.
3	Q	2.1.3	What is the average active residential and small commercial unit count for the previous 90 days?
3	A		There are approximately 35,579 active residential stops and 306 active commercial stops in Area E.
4	Q	2.3	What are the city's expectations on the collection of yard waste since it is excluded from the definition of bulky waste?
4	A	2.5.1.	Section 2.5.1. a) iii) regarding bi-weekly collection service should include up to 10 cubic yards of bulk waste <b>and yard waste</b> . The contractor will be expected to collect up to 10 cubic yards, combined total, of both bulky waste and yard waste on these collection cycles.
5	Q	2.3	Are wooden fences placed curbside considered construction debris?
5	A		Yes.
6	Q	2.6.1	Is the observance of the Holidays listed in 2.6.2 mandatory by the Contractor?

6	A		The contractor will be required to follow the holiday schedule announced by the City of Memphis.
7	Q	2.7.5	What is the difference between yard waste and yard debris?
7	A		Yard debris and yard waste are used interchangeably.
8	Q	2.15.3	During the months of November-January, would the City consider raising the yard waste complaint total from 75 due to extreme yard waste volumes generated during these months?
8	A		No.
9	Q	Section 2.5.4, i)ii)	Please specify the disposal facility for the Household, Class 1 solid waste. Currently the disposal is directed to Republic Services North/South Shelby Landfill.
9	A		The current disposal facilities for Class I MSW are BFI North Shelby and BFI South Shelby Landfills operated by Republic Services.
10	Q	Section 2.5.4, iii)iv)	Please specify the Class III/IV facility for the yard waste and Bulky waste
10	A		The following facilities are permitted to receive Class III waste: <ul style="list-style-type: none"> <li>• Blaylock and Brown Construction, Inc. – 10363 Shelton Rd, Collierville, TN;</li> <li>• Memphis Wrecking Company, Inc. – 2984 Thomas St, Memphis, TN;</li> <li>• Michael’s Tree and Loader Service (Yard Waste Only Processing Facility) - 3800 Knight Arnold Rd, Memphis, TN;</li> <li>• North Memphis Landfill, LLC – 382 Klinke Ave, Memphis, TN;</li> <li>• Quad County Environmental Solutions, LLC - 1680 Quad County Ln, Byhalia, MS.</li> </ul> Facilities may be added or deleted from the designated list during the term of the contract.
11	Q	RFP Section 2.5.4, iii)iv)	Please provide the annual disposal amounts for the Class III/IV waste
11	A		Area E generates an estimated 15,000 tons/year in Class III/IV waste.
12	Q	Section 2.2.2	Can the extension be changed to “mutually agree by both parties?”
12	A		Yes.
13	Q	Section 2.8 d)	Is it required that the contractor have an inventory of 600 carts for both msw and recycling at all times for the life of the contract?
13	A		Yes.
14	Q	Section 2.9 n)/2.4.8 b)iv)	Can the contractor’s equipment be older than 7 years old at the inception of the contract in order to start by the July 1, 2022, date, with proof of new equipment ordered?
14	A		No.

15	Q	RFP Section 2.14.4	Can the annual adjustments be changed to CPI, Water, Sewer, Trash, or a fixed 3.5%?
15	A		The Consumer Price Index for Water, Sewer, Trash, Garbage and Trash Collection Index, published by the United States Department of Labor, Bureau of Labor Statistics will be considered for this formula.
16	Q	Section Exhibit 7	Do the questions need to be turned in as an addendum to the proposal response?
16	A		This list of the questions and responses will be included as an addendum to the RFP and do not need to be included with proposal responses.
17	Q	Section 2.5.1	Are commercial account carts solid waste only? No recycling or yard waste/bulky waste?
17	A		Commercial customers are only issued garbage carts. Commercial customers are not issued recycle carts or offered recycling or yard waste/bulky waste collection service.
18	Q	Section 2.7.5	The collections of bulky waste and yard waste. Is the total to be collected 10 cubic yards, or 10 cubic yards for both yard waste and bulky waste, making it 20 cubic yards total?
18	A		A total of 10 cubic yards of uncontained bulky waste/yard waste will be collected on the assigned bulk collection day.
19	Q	Section 4.8	Is the intent to award to multiple vendors or just one?
19	A		The City will award to one vendor for Area E.
20	Q	Section 4.5	Is any bid information to be turned in electronically or just hard copy and thumb drives?
20	A		The Proposer shall submit, in a sealed packet, one (1) original (clearly marked on the outside of the binder as "ORIGINAL"), five (5) complete printed copies, and two (2) thumb drives containing softcopies of its entire Proposal (including the signed Cover Letters) on or before the date specified in Section 4.3 Schedule of Activities <b>at 12:00 noon CT</b> . Information cannot be turned in electronically.
21	Q	Section 2.5.1 c), d)	What is the process for collecting/tagging out of scope volumes for Bulky Waste and Yard Waste? Example, customer has 20 yards out at the curb. We need to have clarification as it relates to liquidated damages.
21	A		See Section 2.5.3.c) Tagging Procedure for Code Violations. Waste presented in excess of the 10 cubic yard limit will be treated as a code violation. The Contractor must be able to document reporting of the violation or be subject to potential liquidated damages.

22	Q	Section 2.8 d)	In order to give the vendor, the best opportunity to be competitive, what has been the annual replacement/new set on carts for Area E. This information is vital in order to account for the expense for carts, year to year?
22	A		<b>(707)</b> carts were replaced/delivered in Area E during the period of December 2020 through November 2021. <b>(6,398)</b> cart repairs were performed during this same period.
23	Q	Section 2.9.2	GPS/RFID What RFID system is the City using? What company provides it?
23	A		The City has not selected an RFID system.
24	Q	2.15 Liquidated Damages	For the calendar year 2020 and calendar year to date 2021, please provide the total number of Legitimate Complaints received from Customers for each year, for each category given in section 2.15.3 (d) – Garbage + reasonable overflow, Recyclables, Yard Waste and Carts/Service Quality (all other complaints)
24	A		In excess of 34,000 legitimate complaints received in 2020 and over 16,000 legitimate complaints in 2021. Due to major service delivery failure, these numbers are not representative of a common two-year assessment.
25	Q	2.15 Liquidated Damages	Referencing question (24), of those Legitimate Complaints, how many complaints were assessed as warranted for calendar year 2020 and calendar year to date, 2021 for each category given in section 2.15.3 (d) – Garbage + reasonable overflow, Recyclables, Yard Waste and Carts/Service Quality (all other complaints)?
25	A		In excess of 22,000 legitimate complaints eligible for assessment in 2020 and over 101,000 legitimate complaints eligible for assessment in 2021. Due to major service delivery failure, these numbers are not representative of a common two-year assessment.
26	Q	2.15 Liquidated Damages	Please provide the total dollar amount of liquidated damages deducted from the City's monthly payments to the Contractor(S), for calendar year 2020, and calendar year to date, 2021.
26	A		CY 2020 and CY 2021 involved significant assessment of liquidated damages and withheld fees in excess of one million dollars. However, this is not representative of a common two-year assessment.
27	Q	3.10 Equal Business Opportunity (EBO) Program Requirements	Please advise the M/WBE participation percentage of your current Contractor(s).

27	A		<p>The City is currently operating under an emergency service agreement. The existing Contractor has been asked to take affirmative action to ensure that small, minority-owned and women-owned businesses, which have been certified by the City, are utilized when possible as sources of supplies, equipment, construction and services. Respondents are expected to put forth a best effort to include M/WBE participation in response to this solicitation.</p>
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