

LEGAL NOTICE TO BIDDERS

Sealed bids (or Request for Proposals, where indicated as RFP) will be received at the Office of the City of Memphis Purchasing Agent, Room 354, City Hall, 125 N. Main St., Memphis, TN 38103, until 12:00 noon Wednesday, on the dates indicated below, for furnishing the City of Memphis with the following:

PRODUCTS AND/OR SERVICES

DESIGNATED AS SBE BID(S) PER ORDINANCE #5366 AND DUE DECEMBER 2, 2020

- (1) RFQ #52086
EXTREME NETWORK PRODUCT RENEWAL
- (2) RFQ #52087
READY MIX CONCRETE FOR PUBLIC WORKS DRAIN MAINTENANCE

Project Note: A Mandatory Site Visit is a requirement for participation in this RFQ. Vendors may contact (name) at (phone #) to schedule at site visit.

CONSTRUCTION PROJECTS:

All bidders, if required, must be licensed contractors as required by Title 62, Chapter 6, of the Tennessee Code Annotated. Bidders' license number, expiration date and that part of the classification applying to the bid must appear on the envelope containing the bid; otherwise the bid will not be opened - except if the bid amount is under \$25,000.00.

CERTIFICATION BY EACH BIDDER MUST BE MADE WITH RESPECT TO NON-DISCRIMINATION IN EMPLOYMENT. THE CITY OF MEMPHIS ENCOURAGES THE PARTICIPATION OF SMALL AND MINORITY BUSINESSES IN THE PURCHASING PROCESS.

DUE DECEMBER 9, 2020

- (3) RFQ #3596
CONSTRUCTION OF: MAXSON SLUDGE LINE REPLACEMENT

PLANS, SPECIFICATIONS AND DEPOSIT INFORMATION AVAILABLE FROM:
Steve Hill, P. E. 80 Monroe Avenue, Suite 420, Memphis, TN 38103; (901) 543-8000,
Ext. 2; SHILL@PHDMEMPHIS.COM.

Construction Project Note(s): No Pre-Bid Conference is scheduled for this project.

DUE DECEMBER 16, 2020

- (4) RFQ #3594
CONSTRUCTION OF: COBBLESTONE LANDING RESTORATION &
IMPROVEMENTS

PLANS, SPECIFICATIONS AND DEPOSIT INFORMATION AVAILABLE FROM:
Lee Wilson, Tetra Tech, Inc., Memphis, TN 38103; LeeWilson@tetrattech.com.

Construction Project Note(s): A non-mandatory Pre-Bid Conference will be held on Monday, November 23, 2020, at 10:00 am at the Fourth Bluff Park at 29 N. Front Street, Memphis, TN 38103. For further information please contact Lee Wilson at lee.wilson@tetrattech.com.

Sealed bids for the construction of the following project will be received by the CITY OF MEMPHIS, until **12:00 PM CST, Wednesday, December 16, 2020** and opened publicly via a live video stream at **12:30 PM CST, Wednesday, December 16, 2020**.

TDOT PIN: **108673.00**

Federal Project No.: **HPP/STP-M-9409(108)**

State Project No.: **79LPLM-F3-039**

Project Name: Cobblestone Landing Restoration and Improvements
(also known as "Cobblestone Landing Restoration and Walkway")

City of Memphis Project No.: 10C31A.2

For the Division of Parks and Neighborhoods City of Memphis **RFQ # 3594**

Sealed bids delivered by the USPS (or other common carriers) shall be addressed to City of Memphis, Purchasing Department, Room 354, 125 North Main Street, Memphis, TN 38103. Sealed bids that are hand delivered, including those by courier, shall be delivered and placed in the City's Bid Drop Box located in the Main Lobby of City Hall, City of Memphis, 125 North Main Street, Memphis, TN 38103. Prior to placing in the City's Bid Drop Box, the bidder or the bidder's designee shall stamp its bid with the time/date stamp machine located next to the bid drop box.

Due to the COVID-19 situation, the City of Memphis will hold the public bid opening for this project online, via a live video stream beginning at 12:30 PM CST on **Wednesday, December 16, 2020**. The link to the Microsoft Teams live event will be provided in an addendum. Installation of Teams software is not required to access this event. The Teams live event can be viewed online using the "Watch on the web instead" option.

The City of Memphis will also publish the bid session results on its website (https://memphistn.gov/business/rfps_and_rfqs), under the RFQ number 3594, on **Thursday, December 17, 2020** by 5:00 PM CST. The published bid session results will include the vendor (contractor) name and total bid amount. These results will not include or reflect the required bid evaluation process following the bid opening; and no interpretation should be made regarding the lowest responsive bid for award, until a Notice of Award is issued by the City of Memphis.

Bidders, or their couriers, hand delivering their bids shall adhere to the following building visitor procedures in the delivery of their bids. Visitors can enter City Hall through its main entrance located on Main Street (preferred entrance for hand deliveries) or on Level 1B of the City's parking garage which is accessible from east side of N. Front Street, north of Adams Avenue. Visitors at both entrances will be screened for COVID-19 symptoms at these locations prior to admittance to City Hall. If visitors have any COVID-19 symptoms as determined by City personnel, they will not be allowed entry into the building. Visitors will also be required to go through security screening at these entrances, and a valid ID is required in order to obtain a visitor pass. All visitors must wear face masks in order to enter City Hall.

Bidders should plan accordingly for the submittal process at City Hall, so that they are able to submit their bids on time. Late bids will not be accepted under any circumstance.

PROJECT DESCRIPTION

This project involves improvements to and the restoration of the historic Memphis Cobblestone Landing. The project is located in Shelby County along the Wolf River Harbor in downtown Memphis, west of Riverside Drive, north of Beale Street Landing and south of Mississippi River Park. The work consists of bank stabilization with excavation, embankment, and placement of articulating concrete block revetment system and riprap; removal of silt, debris, vegetation, concrete and asphalt from the cobblestone field; filling of eroded and depressed areas of the cobblestones; installation of salvaged historic cobblestones and new tumbled concrete cobbles; repairing and restoring mooring rings and a historic river gage; construction of an accessible walkway connecting to the cobblestone field; installation of two pedestrian overlooks with interpretive plaques; a fountain and lighting at one of the overlooks; other hardscape improvements including color and non-color concrete paving and stairs; removal of above-ground utilities; installation of underground electrical and potable water utilities; and limited landscape planting. The total project length is 0.38 miles.

A non-mandatory Pre-Bid Conference will be held outdoors at 10:00 AM CST on **Monday, November 23, 2020** at the Fourth Bluff Park at 29 N. Front Street, Memphis, TN 38103, east of Riverside Drive, west of N. Front Street, north of Court Avenue and south of Jefferson Avenue. A non-mandatory visit to the Cobblestone Landing site will also be held immediately following the Pre-Bid conference.

If inclement weather conditions or forecasts prevent the Pre-Bid Conference from occurring as scheduled, the Pre-Bid conference and site visit will alternatively be held at 10:00 AM CST on **Tuesday, November 24, 2020**, also weather-permitting. Any questions about the Pre-Bid Conference or site visit should be directed to Mr. Lee Wilson (Tetra Tech, Inc.) at lee.wilson@tetratch.com by 3:00 PM CST on **Friday, November 20, 2020**. Inquiries that are weather-related should be made no later than 8:30 AM CST on the scheduled event date or alternative event date, as applicable. All parties on the plan holders' list will also be notified of any updates to the event schedule in advance, to the extent possible.

Any CITY OF MEMPHIS and/or STATE OF TENNESSEE orders regarding the COVID-19 situation, that are in effect at the time of the Pre-Bid Conference and site visit, will be strictly followed.

PROPOSAL CONTRACTS WILL BE ISSUED UNTIL THE TIME SET FOR OPENING BIDS

A Prime Contractor must prequalify with the Department of Transportation in accordance with Section 54-5-117 of the "Tennessee Code Annotated" and Tennessee Department of Transportation Rule 1680-5-3 prequalification of contractors before biddable proposals will be furnished.

The CITY OF MEMPHIS hereby notifies all bidders that an eight (8%) percent Disadvantaged Business Enterprise (DBE) goal has been set for this project and must be met or exceeded.

The CITY OF MEMPHIS hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to submit bids in response to this invitation, and will not be discriminated against on the grounds of age, race, color, religion, national origin, sex or disability in consideration for an award.

The CITY OF MEMPHIS is an equal opportunity affirmative action employer, drug-free with policies of non-discrimination on the basis of race, sex, religion, color, national or ethnic origin, age, disability or military service. For additional information, contact Ms. Joann Massey, (901) 636-6545; City of Memphis Office of Business Diversity and Compliance; 125 North Main Street, Memphis, TN 38103.

A Proposal Bond is required. The Proposal Bond must be in the forms that are included and described in the Bid Proposal. The Proposal and the Proposal Bond, including the Power of Attorney, shall be valid and binding for 120 days subsequent to the date of opening bids.

All bids must include on the outside of the bid envelope: the name of the project, the bid date and the bid submittal deadline (12:00 PM CST).

THE RIGHT TO REJECT ANY AND ALL BIDS IS RESERVED

Bidding documents may be obtained from Lee Wilson, PE (Tetra Tech) in Memphis, TN. E-mail lee.wilson@tetratech.com after 9:00 AM CDT on **Friday, November 13, 2020** to request the bid documents; and to arrange for delivery of the bid documents upon receipt of a non-refundable fee of \$50.00, payable by check. The bidding documents include a printed bound Proposal Contract bid book, and an email link to download a PDF set of the 30" x 42" drawings. Hard copies of the drawings will not be provided; but may be reproduced at the Plan Holder's expense. Electronic Proposal Contract bid books will not be provided.

All contractors intending to submit a bid shall obtain at least one (1) complete set of bid documents from Tetra Tech for its bid to be accepted. This will also place the contractor on the mailing list (plan holder list) for pre-bid conference minutes and any addenda.

Any firm or individual may purchase the bid documents; but only Contractors who are on TDOT's Prequalified Contractor list, at the time of obtaining the documents, will be authorized to receive a Proposal Contract for bidding purposes. All other firms or individuals will receive a hard copy Proposal Contract marked "Void for Bidding". If a Contractor becomes prequalified prior to bid date, a Proposal Contract for bidding purposes may be obtained for \$50.00.

All questions related to the Proposal Contract, Plans, Specifications or Special Provisions shall be directed in writing to the design engineer: Tetra Tech, Inc. ATTN: Lee Wilson, PE (e-mail: lee.wilson@tetratech.com, CC: dave.charville@tetratech.com). The deadline for inquiries and/or questions is **Monday, December 7, 2020** by 5:00 PM CST, unless changed by addendum. Tetra Tech will provide written responses to inquiries and/or questions by

Wednesday, December 9, 2020, unless changed by addendum. Information received from other offices of the CITY OF MEMPHIS is strictly advisory.

Notice of intent to award will be issued after review of all opened bids. Any protest of award must be filed in writing with the City of Memphis Purchasing Agent within ten calendar days of the intent of award announcement.

By Order of the Mayor of the City of Memphis, Tennessee.
Jim Strickland, Mayor

Tim Boyles, City Purchasing Agent

NOTE TO PUBLISHER: The above notice is to be published no later than **November 17 & 18, 2020**. It is permissible and desirable that ads be run as soon as possible after receipt.

By Order of the Mayor of the City of Memphis, Tennessee.
Jim Strickland
Mayor

Tim Boyles, City Purchasing Agent