

RESOLUTION approving the Engineering plans for:
3965 Old Getwell Rd - Mechanical Systems Company Drainage
and accepting bond as security

WHEREAS, **Mechanical Systems Company, Inc.**, is the Developer of a certain property within the present limits of the City of Memphis, and located at 3965 Old Getwell Rd, in Memphis, Tennessee.

and

WHEREAS, the developer desires to develop the property reflected on the engineering plans;

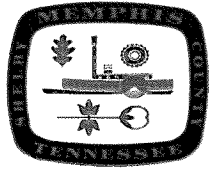
and

WHEREAS, attached hereto is a standard improvement contract entered into by and between **Mechanical Systems Company, Inc.**, and the City of Memphis covering the public improvements as a part of developing the property; and

WHEREAS, the terms and conditions of the contract are in accordance with the policies of the City of Memphis for developing such a project.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Memphis that the engineering plans for **3965 Old Getwell Rd - Mechanical Systems Company Drainage** are hereby approved.

BE IT FURTHER RESOLVED, that the proper official be and are hereby authorized to execute the attached standard improvement contract and accept the **Performance Bond No. 83B112176** in the amount of **\$139,000.00** as security.



RESOLUTION approving the final plat for:
Woodland Hills II PD, Phase 15, Part of Area 7 (County)
and accepting Bond as security

WHEREAS, **Coastal Fuels, Inc.**, is the Developer of a certain property in the present limits of Shelby County and located at the southwest quadrant of Trinity Road and Woodland Lake Drive intersection in Shelby County, Tennessee

and

WHEREAS, the developer desires to develop the property reflected on the engineering plans;

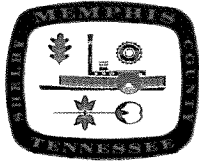
and

WHEREAS, attached hereto is a standard improvement contract entered into by and between **Coastal Fuels, Inc.**, and the City of Memphis covering the public improvements as a part of developing the property; and

WHEREAS, the terms and conditions of the contract are in accordance with the policies of the City of Memphis for developing such a project.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Memphis that the engineering plans for **Woodland Hills II PD, Phase 15, Part of Area 7 (County)** are hereby approved.

BE IT FURTHER RESOLVED, that the proper official be and are hereby authorized to execute the attached standard improvement contract and accept **Financial Federal Letter of Credit No. 249A** in the amount of **\$335,800.00** in lieu of bond as security.



RESOLUTION approving the Engineering plans for:
Lucky Self-Storage - 325 G.E. Patterson Avenue
and accepting Bond as security

WHEREAS, **C & M Builders Inc.**, is the Developer of a certain property in the present limits of the City of Memphis, located at 325 G.E. Patterson Avenue, in Memphis, Tennessee.

and

WHEREAS, the developer desires to develop the property reflected on the engineering plans;

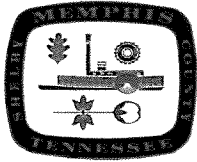
and

WHEREAS, attached hereto is a standard improvement contract entered into by and between **C & M Builders Inc.**, and the City of Memphis covering the public improvements as a part of developing the property; and

WHEREAS, the terms and conditions of the contract are in accordance with the policies of the City of Memphis for developing such a project.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Memphis that the engineering plans for **Lucky Self-Storage - 325 G.E. Patterson Avenue** are hereby approved.

BE IT FURTHER RESOLVED, that the proper official be and are hereby authorized to execute the attached standard improvement contract and accept the Berkley Insurance Company **Performance Bond No. 0247406** in the amount of \$75,000.00, as security.



RESOLUTION approving the final plat for:
Mallory Annex, Phase 1 (B.O.A. Case #20-58)
and accepting Bond as security

WHEREAS, **Beeline Import & Services, LLC.**, is the Developer of a certain property in the present limits of the City of Memphis as reflected on the plat and located at 4242 Swinnea Road in Memphis, Tennessee.

and

WHEREAS, the developer desires to develop the property reflected on the engineering plans;

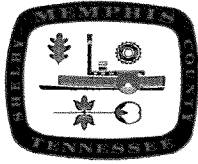
and

WHEREAS, attached hereto is a standard improvement contract entered into by and between **Beeline Import & Services, LLC.**, and the City of Memphis covering the public improvements as a part of developing the property; and

WHEREAS, the terms and conditions of the contract are in accordance with the policies of the City of Memphis for developing such a project.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Memphis that the final plat for **Mallory Annex, Phase 1 (B.O.A. Case #20-58)** are hereby approved.

BE IT FURTHER RESOLVED, that the proper official be and are hereby authorized to execute the attached standard improvement contract and accepts **Travelers Casualty and Surety Company of America Performance Bond No. 106282421** in the amount of **\$292,900.00** as security for project..



RESOLUTION approving the final plat for:
Epping Forest Subdivision Section D
and accepting Bond as security

WHEREAS, **Beruk Construction, Inc.**, is the Developer of a certain property in the present limits of the City of Memphis as reflected on the plat and located at the northeast corner of North Highland Road and James Road in Memphis, Tennessee.

and

WHEREAS, the developer desires to develop the property reflected on the engineering plans;

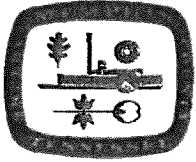
and

WHEREAS, attached hereto is a standard improvement contract entered into by and between **Beruk Construction, Inc.**, and the City of Memphis covering the public improvements as a part of developing the property; and

WHEREAS, the terms and conditions of the contract are in accordance with the policies of the City of Memphis for developing such a project.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Memphis that the final plat for **Epping Forest Subdivision Section D** is hereby approved.

BE IT FURTHER RESOLVED, that the proper official be and are hereby authorized to execute the attached standard improvement contract and accepts the Great American Insurance Company Performance Bond No. **E706763** in the amount of **\$205,300.00** as security for project.



RESOLUTION approving the engineering plans entitled
Woodland Hills II PD, Phase 13, PD 19-09 CO (County)

WHEREAS, **Coastal Fuels, Inc.** is the Developer of certain property within the limits of the unincorporated area of Shelby County, located 800 linear feet west of Woodland Trace Lane, north of Trinity Road as reflected on the final plat entitled **Woodland Hills II PD, Phase 13, PD 19-09 CO (County)** and

WHEREAS, the developer desires to develop the property reflected on the final plat; and

WHEREAS, attached hereto is a standard improvement contract entered into by and between **Coastal Fuels, Inc.** and the City of Memphis covering the public improvements as a part of developing the property; and

WHEREAS, the terms and conditions of the contract are in accordance with the policies of the City of Memphis for developing such a project.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Memphis that the final plat for **Woodland Hills II PD, Phase 13, PD 19-09 CO (County)** and is hereby approved.

BE IT FURTHER RESOLVED, that the proper official be and are hereby authorized to execute the attached standard improvement contract and accept the **Irrevocable Letter of Credit No. 233A** from **Financial Federal** in the amount of **\$35,600.00** in lieu of bond.

CR-5369

I hereby certify that the foregoing is a true copy and document was adopted, approved by the Council of the City of Memphis in regular session on

Date MAY 18 2021

Valerie C. Sripes
Deputy Comptroller-Council Records



RESOLUTION accepting public improvements for
Woodland Hills II PD, Phase 13, PD 19-09 CO (County) [CR-5369]
and approve release of Bond

WHEREAS, Coastal Fuels, Inc., the Developer, has completed public improvements within the present limits of Shelby County, located 800 linear feet west of Woodland Trace Lane, north of Trinity Road as reflected on the final plat entitled **Woodland Hills II PD, Phase 13, PD 19-09 CO (County) [CR-5369]** in Shelby County, Tennessee

and

WHEREAS, all of the public improvements required by the Standard Improvement Contract for the project are completed.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Memphis that the final plat for **Woodland Hills II PD, Phase 13, PD 19-09 CO (County) [CR-5369]** and the completion of the public improvements therein, are and the same are hereby accepted by the City.

BE IT FURTHER RESOLVED, that the Financial Federal Letter of Credit No. **233A** in the amount of **\$35,600.00**, held as security for the Standard Improvement Contract, is **hereby ordered released**.



RESOLUTION approving **Supplemental Agreement #1** for
CR-5373 - Tillman Cove Development

WHEREAS, **Tillman Redevelopment LP**, the Developer of certain property within the present limits of the City of Memphis, located at the intersection of Tillman Street and Tillman Cove in the City of Memphis, Tennessee and

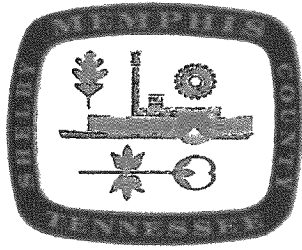
WHEREAS, the Developer entered into a Standard Improvement Contract (CR-5373) on June 1, 2021 covering all public improvements required as part of developing the Project; and

WHEREAS, attached hereto is a Supplemental Agreement #1 to CR-5373 entered into between **Tillman Redevelopment LP** and the City of Memphis covering a requested bond company change and an extension date for construction to on or before July 11, 2023, due to delays caused by COVID-19 pandemic; and

WHEREAS, the terms and conditions of the contract are in accordance with the policies of the City of Memphis for developing such a project.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Memphis that the **Supplemental Agreement #1** for **Tillman Cove Redevelopment** are hereby approved.

BE IT FURTHER RESOLVED, that the proper official be and are hereby authorized to execute the release of the existing bond from **QBE Insurance Corporation** and accepting the replacement b **Bond No. 107613522** from **Travelers Casualty and Surety Company of America** with matching amount of **\$118,200.00**



Memphis City Council Summary Sheet

1. Description of the Item (Resolution, Ordinance, etc.)

Resolution to accept/Allocate/appropriate grant funds in the amount of Four Hundred Thirty Thousand Five Hundred and Zero Cents (\$430,500) from the State of Tennessee, Office of the Secretary of State, Tennessee State Library and Archives

2. Initiating Party (e.g. Public Works, at request of City Council, etc.)

Library Division

3. State whether this is a change to an existing ordinance or resolution, if applicable.

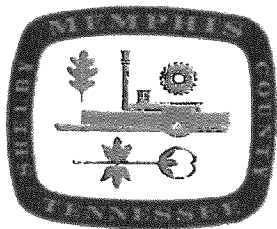
N/A

4. State whether this requires a new contract, or amends an existing contract, if applicable.

This requires a new contract between the City of Memphis and the State of Tennessee, Office of the Secretary of State, Tennessee State Library and Archives.

5. State whether this requires an expenditure of funds/requires a budget amendment.

The FY23 Budget will need amending.



A Resolution to accept, allocate and appropriate grant funds in the amount of Four Hundred Thirty Thousand Five Hundred and Zero Cents (\$430,500) from the State of Tennessee, Office of the Secretary of State, Tennessee State Library and Archives.

WHEREAS, the City of Memphis, Division of Library Services, Memphis Public Libraries has received grant funds in the amount of Four Hundred Thirty Thousand Five Hundred and Zero Cents (\$430,500) from the State of Tennessee, Office of the Secretary of State, Tennessee State Library and Archives; and

WHEREAS, these funds will be used to purchase supplies, books and collection development materials; and

WHEREAS, it is necessary to amend the Fiscal Year 2023 Operating Budget to establish funds for the Supplies, Books and Collection Development Materials; and

WHEREAS, it is necessary to accept, allocate, and appropriate the grant funds in the amount of Four Hundred Thirty Thousand Five Hundred and Zero Cents (\$430,500) from the State of Tennessee, Office of the Secretary of State, Tennessee State Library and Archives for the Supplies, Books and Collection Development Materials Grant;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Memphis that the Supplies, Books and Collection Development Materials Grant funds in the amount of Four Hundred Thirty Thousand Five Hundred and Zero Cents (\$430,500) from the State of Tennessee, Office of the Secretary of State, Tennessee State Library and Archives to purchase supplies, books and collection development materials be accepted by the City of Memphis;

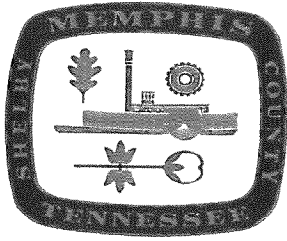
BE IT FURTHER RESOLVED, that the Fiscal Year 2023 Operation Budget be and is hereby amended by allocating and appropriating the revenues and expenditures for the Supplies, Books and Collection Development Materials Grant funds in the amount of Four Hundred Thirty Thousand Five Hundred and Zero Cents (\$430,500) from the State of Tennessee, Office of the Secretary of State, Tennessee State Library and Archives; as follows:

Revenue

State Funds	\$	420,500.00
Federal Funds	\$	10,000.00
TOTAL	\$	430,500.00

Expenditures

Supplies, Books and Collection Development Materials	\$	430,500.00
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Memphis City Council Summary Sheet

1. Description of the Item (Resolution, Ordinance, etc.)

Resolution to approve the acceptance of grant funds in the amount of seventy-five thousand dollars (\$75,000.00) from International Paper Foundation and to appropriate the funds for "Lit Meets Rec" literacy programming at community centers. (All Districts).

2. Initiating Party (e.g. Public Works, at request of City Council, etc.)

Division of Parks

3. State whether this is a change to an existing ordinance or resolution, if applicable.

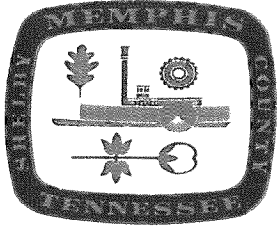
Not applicable

4. State whether this requires a new contract, or amends an existing contract, if applicable.

Not applicable

5. State whether this requires an expenditure of funds/requires a budget amendment.

City of Memphis must approve revenue of seventy-five thousand dollars (\$75,000.00) from International Paper Foundation. This grant award does not require additional match funding.



Resolution accepting grant funds of seventy-five thousand dollars (\$75,000.00) from International Paper Foundation for "Lit meets Rec" literacy programming at community centers [All Districts].

WHEREAS, International Paper Foundation, Inc is a corporate philanthropic organization located in Memphis, TN; and

WHEREAS, the City of Memphis, through its Division of Parks, has conducted recreational programs to reinforce literacy skills through afterschool and summer programs for more than three years; and

WHEREAS, funding from the International Paper Foundation will support stronger and more robust literacy programming efforts in 2022; and

WHEREAS, the Parks Division is a recipient of a 2022 International Paper Foundation award in the amount of seventy-five thousand dollars (\$75,000.00); and

WHEREAS, it is necessary to accept these funds and amend the Fiscal Year 2022 operating budget grant account PK90114, and allow for expenditures of the same; and

WHEREAS, it is necessary to appropriate these funds in the amount of seventy-five thousand dollars (\$75,000.00) for part-time salaries, professional services, and supplies to conduct literacy programming at community centers.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Memphis that the Fiscal Year 2022 operating budget be hereby amended by accepting the grant of seventy-five thousand dollars (\$75,000.00) for part-time salaries, professional services, and supplies into PK90114, and

BE IT FURTHER RESOLVED that funding of seventy-five thousand dollars (\$75,000.00) be allocated and appropriated to PK90114.

Memphis City Council Summary Sheet for MLGW Items

1. Description of the Item

Resolution approving Change No. 7 to Contract No. 11362, Electronic Forms Routing with BP Logix in the funded amount of \$257,543.66. (This change is to upgrade the existing software license to the Process Director Subscription license, renew annual software maintenance, license and support services for the period covering August 1, 2022 through July 31, 2027. MLGW is requesting continuous maintenance of the acquired system, which can only be performed by BP Logix.)

2. Additional Information

The project scope is to provide software maintenance and support services necessary for an implemented electronic forms routing solution at MLGW.

RESOLUTION

WHEREAS, the Board of Light, Gas and Water Commissioners in their meeting of June 15, 2022 approved Change No. 7 to Contract No. 11362, Electronic Forms Routing with BP Logix to change and renew the current contract in the funded amount of \$257,543.66, and is now recommending to the Council of the City of Memphis that it approves said change and renewal as approved; and

WHEREAS, the project scope is to provide software maintenance and support services necessary for an implemented electronic forms routing solution at MLGW. This change is to upgrade the existing software license from the Process Director Perpetual license to the Process Director Subscription License. This license will include the following: 1) Mobile Responsive forms; 2) Unlimited Processing Power; 3) Template Library; 4) Advanced Reporting; 5) SharePoint Integration; 6) Third-Party Integrations; 7) Two (2) Non-Production Servers; 8) Compliance Edition; 9) Auto Import and Scanning Interface; and 10) Future functionality as it becomes generally available. In addition, this change is to renew and extend the annual software maintenance, license and support services for the Process Director Software Module which includes: 1) Tier 2 On-Premise License; 2) MS Office Integration; 3) Records Management; 4) Non-Production Server; and 5) PDF Toolkit. This change will enable additional functionality and allow for unlimited processing capacity for the Process Director Software for the period covering August 1, 2022 through July 31, 2027 in the funded amount of \$257,543.66. MLGW is requesting continuous maintenance of the acquired system, which can only be performed by BP Logix. This single source change and renewal complies with all applicable laws and policies. The new contract value is \$565,843.66; and

NOW THEREFORE BE IT RESOLVED by the Council of the City of Memphis, that there be and is hereby approved Change No. 7 to Contract No. 11362, Electronic Forms Routing with BP Logix to change and renew the current contract in the funded amount of \$257,543.66 as approved.

EXCERPT
from
MINUTES OF MEETING
of
BOARD OF LIGHT, GAS AND WATER COMMISSIONERS
CITY OF MEMPHIS
held
June 15, 2022

The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners, the approval of Change No. 7 to Contract No. 11362, Electronic Forms Routing with BP Logix to change and renew the current contract in the funded amount of \$257,543.66.

The project scope is to provide software maintenance and support services necessary for an implemented electronic forms routing solution at MLGW. This change is to upgrade the existing software license from the Process Director Perpetual license to the Process Director Subscription License. This license will include the following: 1) Mobile Responsive forms; 2) Unlimited Processing Power; 3) Template Library; 4) Advanced Reporting; 5) SharePoint Integration; 6) Third-Party Integrations; 7) Two (2) Non-Production Servers; 8) Compliance Edition; 9) Auto Import and Scanning Interface; and 10) Future functionality as it becomes generally available. In addition, this change is to renew and extend the annual software maintenance, license and support services for the Process Director Software Module which includes: 1) Tier 2 On-Premise License; 2) MS Office Integration; 3) Records Management; 4) Non-Production Server; and 5) PDF Toolkit. This change will enable additional functionality and allow for unlimited processing capacity for the Process Director Software for the period covering August 1, 2022 through July 31, 2027 in the funded amount of \$257,543.66. MLGW is requesting continuous maintenance of the acquired system, which can only be performed by BP Logix. This single source change and renewal complies with all applicable laws and policies. The new contract value is \$565,843.66.

NOW THEREFORE BE IT RESOLVED BY the Board of Light, Gas and Water Commissioners:

THAT, Subject to the consent and approval of the Council of the City of Memphis, the approval of Change No. 7 to Contract No. 11362, Electronic Forms Routing with BP Logix to change and renew the current contract in the funded amount of \$257,543.66 as outlined in the above preamble, is approved; and further

THAT, the President, or his designated representative is authorized to execute the Change and Renewal.

I hereby certify that the foregoing is a true copy of a resolution accepted by the Board of Light, Gas and Water Commissioners at a ~~regular~~-~~special~~ meeting held on 15th day of Jun, 2022, at which a quorum was present.


Secretary-Treasurer

Memphis City Council Summary Sheet for MLGW Items

1. Description of the Item

Resolution approving Change No. 4 to Contract No. 12023, Aerial Patrol of Gas Transmission Right-of-Way with Tennessee Helicopter Services, Inc., in the funded amount of \$70,000.00. (This change is to renew the current contract for the fourth and final annual renewal term for the period covering August 29, 2022 through August 28, 2023 with no increase in rates from the previous year.)

2. Additional Information

The project scope is to provide transportation of MLGW employee(s) to conduct bi-monthly aerial surveys of all gas transmission lines throughout Memphis and Shelby County, Tennessee in accordance with MLGW's operation and maintenance procedures and the Code of Federal Regulations.

RESOLUTION

WHEREAS, the Board of Light, Gas and Water Commissioners in their meeting of June 15, 2022 approved Change No. 4 to Contract No. 12023, Aerial Patrol of Gas Transmission Right-of-Way with Tennessee Helicopter Services, Incorporated to renew the current contract in the funded amount of \$70,000.00, and is now recommending to the Council of the City of Memphis that it approves said renewal as approved; and

WHEREAS, the project scope is to provide transportation of MLGW employee(s) to conduct bi-monthly aerial surveys of all gas transmission lines throughout Memphis and Shelby County, Tennessee in accordance with MLGW's operation and maintenance procedures and the Code of Federal Regulations. This change is to renew the current contract for the fourth and final annual renewal term for the period covering August 29, 2022 through August 28, 2023 in the funded amount of \$70,000.00, with no increase in rates from the previous year. This renewal complies with all applicable laws and policies. The new contract value is \$381,800.00; and

NOW THEREFORE BE IT RESOLVED by the Council of the City of Memphis, that there be and is hereby approved Change No. 4 to Contract No. 12023, Aerial Patrol of Gas Transmission Right-of-Way with Tennessee Helicopter Services, Incorporated to renew the current contract in the funded amount of \$70,000.00 as approved.

EXCERPT
from
MINUTES OF MEETING
of
BOARD OF LIGHT, GAS AND WATER COMMISSIONERS
CITY OF MEMPHIS
held
June 15, 2022

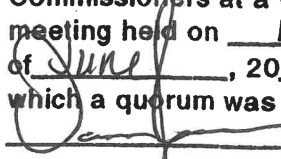
The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners the approval of Change No. 4 to Contract No. 12023, Aerial Patrol of Gas Transmission Right-of-Way with Tennessee Helicopter Services, Incorporated to renew the current contract in the funded amount of \$70,000.00.

The project scope is to provide transportation of MLGW employee(s) to conduct bi-monthly aerial surveys of all gas transmission lines throughout Memphis and Shelby County, Tennessee in accordance with MLGW's operation and maintenance procedures and the Code of Federal Regulations. This change is to renew the current contract for the fourth and final annual renewal term for the period covering August 29, 2022 through August 28, 2023 in the funded amount of \$70,000.00, with no increase in rates from the previous year. This renewal complies with all applicable laws and policies. The new contract value is \$381,800.00.

NOW THEREFORE BE IT RESOLVED BY the Board of Light, Gas and Water Commissioners:

THAT, Subject to the consent and approval of the Council of the City of Memphis, the approval of Change No. 4 to Contract No. 12023, Aerial Patrol of Gas Transmission Right-of-Way with Tennessee Helicopter Services, Incorporated to renew the current contract in the funded amount of \$70,000.00, as outlined in the foregoing preamble, is approved and further,

THAT, the President, or his designated representative is authorized to execute the Renewal.

I hereby certify that the foregoing is a true copy of a resolution accepted by the Board of Light, Gas and Water Commissioners at a regular-special meeting held on 15th day of June, 2022, at which a quorum was present.

Secretary-Treasurer

Memphis City Council Summary Sheet for MLGW Items

1. Description of the Item

Resolution awarding Contract No. 12360, Professional Engineering Services to HDR Engineering, Inc. in the funded not-to-exceed amount of \$2,000,000.00.

2. Additional Information

The project scope is to provide professional services to include design and construction administration for various projects at MLGW's Water Pumping Stations, Water Booster Stations, and Overhead Storage Tanks.

RESOLUTION

WHEREAS, the Board of Light, Gas and Water Commissioners in their meeting of June 15, 2022, awarded Contract No. 12360 (solicited under Contract No. 12292), Professional Engineering Services for Water Engineering to HDR Engineering, Inc. in the funded amount of \$2,000,000.00, and is now recommending to the Council of the City of Memphis that it approves said award as proposed; and

WHEREAS, the project scope is to provide professional services to include design and construction administration for various projects at MLGW's Water Pumping Stations, Water Booster Stations, and Overhead Storage Tanks.

WHEREAS, the Request for Qualifications was advertised using MLGW's On-Line Bid Notification System on August 18, 2021. MLGW solicited 14 companies (solicited under Contract No. 12292); received 11 qualifications on October 4, 2021. MLGW will enter into separate contracts with the four (4) Short Listed companies; with one (1) contract being awarded to HDR Engineering, Inc. in the funded not-to-exceed amount of \$2,000,000.00. Qualifications were evaluated on the following criteria: 1) Capabilities, Experience, and Past Performance; 2) Key Personnel; and 3) Ability to Accomplish Work and Firm's Location. The term of this contract is for one (1) year from the date of the Notice to Proceed with the option of four (4) annual renewals. This award complies with all applicable laws and policies; and

NOW THEREFORE BE IT RESOLVED by the Council of the City of Memphis, that there be and is hereby approved an award of Contract No. 12360 (solicited under Contract No. 12292), Professional Engineering Services for Water Engineering to HDR Engineering, Inc. in the funded not-to-exceed amount of \$2,000,000.00 as approved.

EXCERPT
from
MINUTES OF MEETING
of
BOARD OF LIGHT, GAS AND WATER COMMISSIONERS
CITY OF MEMPHIS
held
June 15, 2022

The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners that it awards Contract No. 12360 (solicited under Contract No. 12292), Professional Engineering Services for Water Engineering to HDR Engineering, Inc. in the funded not-to-exceed amount of \$2,000,000.00.

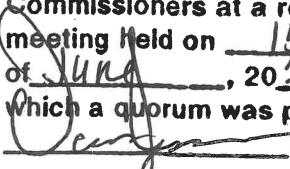
The project scope is to provide professional services to include design and construction administration for various projects at MLGW's Water Pumping Stations, Water Booster Stations, and Overhead Storage Tanks.

The Request for Qualifications was advertised using MLGW's On-Line Bid Notification System on August 18, 2021. MLGW solicited 14 companies (solicited under Contract No. 12292); received 11 qualifications on October 4, 2021. MLGW will enter into separate contracts with the four (4) Short Listed companies; with one (1) contract being awarded to HDR Engineering, Inc. in the funded not-to-exceed amount of \$2,000,000.00. Qualifications were evaluated on the following criteria: 1) Capabilities, Experience, and Past Performance; 2) Key Personnel; and 3) Ability to Accomplish Work and Firm's Location. The term of this contract is for one (1) year from the date of the Notice to Proceed with the option of four (4) annual renewals. This award complies with all applicable laws and policies.

NOW THEREFORE BE IT RESOLVED BY the Board of Light, Gas and Water Commissioners:

THAT, Subject to the consent and approval of the Council of the City of Memphis, the award of Contract No 12360, Professional Engineering Services for Water Engineering to HDR Engineering, Inc. in the funded not-to-exceed amount of \$2,000,000.00, as outlined in the foregoing preamble, is approved and further,

THAT, the President, or his designated representative is authorized to execute the Award.

I hereby certify that the foregoing is a true copy of a resolution accepted by the Board of Light, Gas and Water Commissioners at a ~~regular~~-special meeting held on 15th day of June, 2022, at which a quorum was present.

Secretary-Treasurer

Memphis City Council Summary Sheet for MLGW Items

1. Description of the Item

Resolution approving Change No. 1 to Contract No. 12315, New Canada Road 24" Main with Enscor, LLC , in the funded amount of \$105,062.58. (This change is to ratify and increase the contract value in the funded amount of \$105,062.58 to purchase 24" Ductile Iron pipe. Due to rising material costs, American Pipe was not able to honor their initial quote to Enscor, LLC. The term of the contract will remain for the period covering February 24, 2022 through February 23, 2025.

2. Additional Information

The project scope is to install approximately two (2) miles of 24 inch main in New Canada Road alongside the roadway construction project as well as other sized main disconnections and re-connections due to the roadway project.

RESOLUTION

WHEREAS, the Board of Light, Gas and Water Commissioners in their meeting of June 15, 2022 approved Change No. 1 to Contract No. 12315, New Canada Road 24" Main with Encor, LLC to ratify and increase the current contract value in the funded amount of \$105,062.58, and is now recommending to the Council of the City of Memphis that it approves said ratification and change as approved; and

WHEREAS, the project scope is to install approximately two (2) miles of 24 inch main in New Canada Road alongside the roadway construction project as well as other sized main disconnections and re-connections due to the roadway project. This change is to ratify and increase the contract value in the funded amount of \$105,062.58 to purchase 24" DISJ pipe. Due to rising material costs, American Pipe was not able to honor their initial quote to Encor, LLC. The term of the contract will remain for the period covering February 24, 2022 through February 23, 2025. This ratification and change complies with all applicable laws and policies. The new contract value is \$3,589,776.80; and

NOW THEREFORE BE IT RESOLVED by the Council of the City of Memphis, that there be and is hereby approved Change No. 1 to Contract No. 12315, New Canada Road 24" Main with Encor, LLC to ratify and increase the current contract value in the funded amount of \$105,062.58 as approved.

EXCERPT
from
MINUTES OF MEETING
of
BOARD OF LIGHT, GAS AND WATER COMMISSIONERS
CITY OF MEMPHIS
held
June 15, 2022

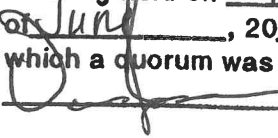
The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners the approval of Change No. 1 to Contract No. 12315, New Canada Road 24" Main with Encor, LLC to ratify and increase the current contract value in the funded amount of \$105,062.58.

The project scope is to install approximately two (2) miles of 24 inch main in New Canada Road alongside the roadway construction project as well as other sized main disconnections and re-connections due to the roadway project. This change is to ratify and increase the contract value in the funded amount of \$105,062.58 to purchase 24" DISJ pipe. Due to rising material costs, American Pipe was not able to honor their initial quote to Encor, LLC. The term of the contract will remain for the period covering February 24, 2022 through February 23, 2025. This ratification and change complies with all applicable laws and policies. The new contract value is \$3,589,776.80.

NOW THEREFORE BE IT RESOLVED BY the Board of Light, Gas and Water Commissioners:

THAT, Subject to the consent and approval of the Council of the City of Memphis, the approval of Change No. 1 to Contract No. 12315, New Canada Road 24" Main with Encor, LLC to ratify and increase the current contract value in the funded amount of \$105,062.58, as outlined in the above preamble, is approved; and further

THAT, the President, or his designated representative is authorized to execute the Ratification and Change.

I hereby certify that the foregoing is a true copy of a resolution accepted by the Board of Light, Gas and Water Commissioners at a ~~regular~~-~~special~~ meeting held on 15th day of JUN, 2022, at which a quorum was present.

Secretary-Treasurer

Memphis City Council Summary Sheet for MLGW Items

1. Description of the Item

Resolution awarding Contract No. 12357, Shaw Filter Valve Replacement to Barnes and Brower, Inc., in the funded not-to-exceed amount of \$862,220.00.

2. Additional Information

The project scope is to provide all work including mobilization, supervision, confined space requirements, personal protective training and equipment, transportation, testing, materials, labor, tools and equipment for the removal and installation of 20 new valves of varying sizes, gaskets, bolts, actuators, and all related appurtenances at MLGW's Shaw Pumping Station located at 10300 Humphrey Road, Cordova TN, 38018.

RESOLUTION

WHEREAS, the Board of Light, Gas and Water Commissioners in their meeting of June 15, 2022, awarded Contract No. 12357, Shaw Filter Valve Replacement to Barnes and Brower, Inc. in the funded not-to-exceed amount of \$862,220.00, and is now recommending to the Council of the City of Memphis that it approves said award as approved; and

WHEREAS, the project scope is to provide all work including mobilization, supervision, confined space requirements, personal protective training and equipment, transportation, testing, materials, labor, tools and equipment for the removal and installation of 20 new valves of varying sizes, gaskets, bolts, actuators, and all related appurtenances at MLGW's Shaw Pumping Station located at 10300 Humphrey Road, Cordova TN, 38018; and

WHEREAS, the Notice to Bidders was advertised using MLGW's Online Bid Notification System and the Memphis Daily News on March 3, 2022. MLGW solicited ten (10) bids; and received three (3) bids on April 12, 2022. The lowest and best bid received was from Barnes and Brower, Inc. in the amount of \$783,836.00. MLGW is requesting contingency funds in the amount of \$78,384.00 in case any additional repair issues are discovered during the replacement of the existing Shaw filter valves. The total funded not-to-exceed amount of this award is \$862,220.00. The term of this contract is 24 months from the date of the Notice to Proceed. This award complies with all applicable laws and policies; and

NOW THEREFORE BE IT RESOLVED by the Council of the City of Memphis, that there be and is hereby approved an award of Contract No. 12357, Shaw Filter Valve Replacement to Barnes and Brower, Inc. in the funded not-to-exceed amount of \$862,220.00.

EXCERPT
from
MINUTES OF MEETING
of
BOARD OF LIGHT, GAS AND WATER COMMISSIONERS
CITY OF MEMPHIS
held
June 15, 2022

The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners that it awards Contract No. 12357, Shaw Filter Valve Replacement to Barnes and Brower, Inc. in the funded not-to-exceed amount of \$862,220.00.

The project scope is to provide all work including mobilization, supervision, confined space requirements, personal protective training and equipment, transportation, testing, materials, labor, tools and equipment for the removal and installation of 20 new valves of varying sizes, gaskets, bolts, actuators, and all related appurtenances at MLGW's Shaw Pumping Station located at 10300 Humphrey Road, Cordova TN, 38018.

The Notice to Bidders was advertised using MLGW's Online Bid Notification System and the Memphis Daily News on March 3, 2022. MLGW solicited ten (10) bids; and received three (3) bids on April 12, 2022. The lowest and best bid received was from Barnes and Brower, Inc. in the amount of \$783,836.00. MLGW is requesting contingency funds in the amount of \$78,384.00 in case any additional repair issues are discovered during the replacement of the existing Shaw filter valves. The total funded not-to-exceed amount of this award is \$862,220.00. The term of this contract is 24 months from the date of the Notice to Proceed. This award complies with all applicable laws and policies.

NOW THEREFORE BE IT RESOLVED BY the Board of Light, Gas and Water Commissioners:

THAT, Subject to the consent and approval of the Council of the City of Memphis, the award of Contract No. 12357, Shaw Filter Valve Replacement to Barnes and Brower, Inc. in the funded not-to-exceed amount of \$862,220.00, as outlined in the foregoing preamble, is approved and further,

THAT, the President, or his designated representative is authorized to execute the Award.

I hereby certify that the foregoing is a true copy of a resolution accepted by the Board of Light, Gas and Water Commissioners at a regular-special meeting held on 15th day of June, 2022, at which a quorum was present.


Secretary-Treasurer

Memphis City Council Summary Sheet for MLGW Items

1. Description of the Item

Resolution approving Change No. 1 to Contract No. 12251, Aerator Maintenance with R. P. Services, Inc., in the funded amount of \$306,000.00. (This change is to renew the current contract for the first annual renewal term covering the period August 25, 2022 through August 24, 2023. This renewal reflects a 2% increase in rates, in accordance with the contract documents, from the previous year due to increase in cost of equipment and materials.)

2. Additional Information

The project scope is to furnish all supervision, labor, tools equipment and transportation necessary to mechanically and hydro-clean aerator structures, floors, media and dosing assemblies of biological films, flock, and aquatic plant growth.

RESOLUTION

WHEREAS, the Board of Light, Gas and Water Commissioners in their meeting of June 15, 2022 approved Change No. 1 to Contract No. 12251, Aerator Maintenance with R. P. Services, Incorporated to renew the current contract in the funded amount of \$306,000.00, and is now recommending to the Council of the City of Memphis that it approves said renewal as approved; and

WHEREAS, the project scope is to furnish all supervision, labor, tools equipment and transportation necessary to mechanically and hydro-clean aerator structures, floors, media and dosing assemblies of biological films, flock, and aquatic plant growth. This change is to renew the current contract for the first of four (4) annual renewal terms for the period covering August 25, 2022 through August 24, 2023 in the funded amount of \$306,000.00. This renewal reflects a 2% increase in rates, in accordance with the contract documents, from the previous year due to increases in the cost of equipment and materials. This renewal complies with all applicable laws and policies. The new contract value is \$606,000.00; and

NOW THEREFORE BE IT RESOLVED by the Council of the City of Memphis, that there be and is hereby approved Change No. 1 to Contract No. 12251, Aerator Maintenance with R. P. Services, Incorporated to renew the current contract in the funded amount of \$306,000.00 as approved.

EXCERPT
from
MINUTES OF MEETING
of
BOARD OF LIGHT, GAS AND WATER COMMISSIONERS
CITY OF MEMPHIS
held
June 15, 2022

The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners the approval of Change No. 1 to Contract No. 12251, Aerator Maintenance with R. P. Services, Incorporated to renew the current contract in the funded amount of \$306,000.00.

The project scope is to furnish all supervision, labor, tools equipment and transportation necessary to mechanically and hydro-clean aerator structures, floors, media and dosing assemblies of biological films, flock, and aquatic plant growth. This change is to renew the current contract for the first of four (4) annual renewal terms for the period covering August 25, 2022 through August 24, 2023 in the funded amount of \$306,000.00. This renewal reflects a 2% increase in rates, in accordance with the contract documents, from the previous year due to increases in the cost of equipment and materials. This renewal complies with all applicable laws and policies. The new contract value is \$606,000.00.

NOW THEREFORE BE IT RESOLVED BY the Board of Light, Gas and Water Commissioners:

THAT, Subject to the consent and approval of the Council of the City of Memphis, the approval of Change No. 1 to Contract No. 12251, Aerator Maintenance with R. P. Services, Incorporated to renew the current contract in the funded amount of \$306,000.00, as outlined in the above preamble, is approved; and further

THAT, the President, or his designated representative is authorized to execute the Renewal.

I hereby certify that the foregoing is a true copy of a resolution accepted by the Board of Light, Gas and Water Commissioners at a regular-special meeting held on 15th day of June, 2022, at which a quorum was present.


Secretary-Treasurer

Memphis City Council Summary Sheet for MLGW Items

1. Description of the Item

Resolution approving Change No. 1 to Contract No. 12219, CDL Roadway with Lehman Roberts Company, in the funded amount of \$375,420.00. (This change is to ratify, extend, and increase the contract value for an additional 12 months to replace pavement that is in very bad condition at the MLGW University.)

2. Additional Information

The project scope is to provide supervision, labor, transportation, equipment, and materials to construct a new CDL Roadway, site development and paving for training MLGW employees located south of MLGW's University, 4949 Raleigh LaGrange Road, Memphis, TN 38128.

RESOLUTION

WHEREAS, the Board of Light, Gas and Water Commissioners in their meeting of June 15, 2022 approved Change No. 1 to Contract No. 12219, CDL Roadway with Lehman Roberts Company to ratify, extend, and increase the current contract value in the funded amount of \$375,420.00, and is now recommending to the Council of the City of Memphis that it approves said ratification, change, and extension as approved; and

WHEREAS, the project scope is to provide supervision, labor, transportation, equipment, and materials to construct a new CDL Roadway, site development and paving for training MLGW employees located south of MLGW's University, 4949 Raleigh LaGrange Road, Memphis, TN 38128. This change is to ratify, extend, and increase the contract value in the funded amount of \$375,420.00 for an additional 12 months to replace pavement that is in very bad condition at the MLGW University. Also, there is a 55.10% increase in rates for a ton of liquid asphalt since October 2020 due to the bituminous index price increase on liquid asphalt. The original contract term was for the period covering February 22, 2021 through February 21, 2022. The extended contract term will end on February 21, 2023. This ratification, extension, and increase complies with all applicable laws and policies. The new contract value is \$1,154,557.50; and

NOW THEREFORE BE IT RESOLVED by the Council of the City of Memphis, that there be and is hereby approved Change No. 1 to Contract No. 12219, CDL Roadway with Lehman Roberts Company to ratify, extend, and increase the current contract value in the funded amount of \$375,420.00 as approved.

EXCERPT
from
MINUTES OF MEETING
of
BOARD OF LIGHT, GAS AND WATER COMMISSIONERS
CITY OF MEMPHIS
held
June 15, 2022

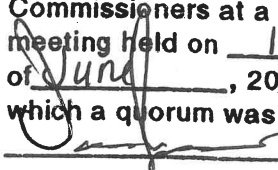
The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners the approval of Change No. 1 to Contract No. 12219, CDL Roadway with Lehman Roberts Company to ratify, extend, and increase the current contract value in the funded amount of \$375,420.00.

The project scope is to provide supervision, labor, transportation, equipment, and materials to construct a new CDL Roadway, site development and paving for training MLGW employees located south of MLGW's University, 4949 Raleigh LaGrange Road, Memphis, TN 38128. This change is to ratify, extend, and increase the contract value in the funded amount of \$375,420.00 for an additional 12 months to replace pavement that is in very bad condition at the MLGW University. Also, there is a 55.10% increase in rates for a ton of liquid asphalt since October 2020 due to the bituminous index price increase on liquid asphalt. The original contract term was for the period covering February 22, 2021 through February 21, 2022. The extended contract term will end on February 21, 2023. This ratification, extension, and increase complies with all applicable laws and policies. The new contract value is \$1,154,557.50.

NOW THEREFORE BE IT RESOLVED BY the Board of Light, Gas and Water Commissioners:

THAT, Subject to the consent and approval of the Council of the City of Memphis, the approval of Change No. 1 to Contract No. 12219, CDL Roadway with Lehman Roberts Company to ratify, extend, and increase the current contract value in the funded amount of \$375,420.00, as outlined in the above preamble, is approved; and further

THAT, the President, or his designated representative is authorized to execute the Ratification, Change, and Extension.

I hereby certify that the foregoing is a true copy of a resolution accepted by the Board of Light, Gas and Water Commissioners at a regular-special meeting held on 15th day of June, 2022, at which a quorum was present.

Secretary-Treasurer

Memphis City Council Summary Sheet for MLGW Items

3. Description of the Item

Resolution awarding a purchase order to Universal Scaffold & Equipment for ACSR 1590 bare wire in the amount of \$372,780.00.

4. Additional Information

The ACSR 1590 bare wire is needed for projects, routine maintenance, and to replenish storeroom inventory. The wire will be installed in MLGW's infrastructure within Shelby County, Tennessee.

RESOLUTION

WHEREAS, the Board of Light, Gas and Water Commissioners in their meeting of June 15, 2022 approved a purchase order for ACSR 1590 KCM bare wire and is now recommending to the Council of the City of Memphis that it approves said purchase as approved in the 2022 fiscal year budget; and

WHEREAS, the ACSR 1590 KCM bare wire is needed for projects, routine maintenance, and to replenish storeroom inventory. The wire will be installed in MLGW's infrastructure within Shelby County, Tennessee; and

WHEREAS, bids were opened on March 23, 2022. Notice to Bidders was advertised. Eighteen (18) bids were solicited and eight (8) bids were received with the most responsive and best complying bidder being the firm of Universal Scaffold & Equipment. This award complies with all applicable laws and policies; and

Now **THEREFORE BE IT RESOLVED** by the Council of the City of Memphis that there be and is hereby approved a purchase order for ACSR 1590 KCM bare wire from Universal Scaffold & Equipment for the sum of \$372,780.00. Due to lead time of this material, funds will be requested for carry over to the 2023 budget year.

EXCERPT
from
MINUTES OF MEETING
of
BOARD OF LIGHT, GAS AND WATER COMMISSIONERS
CITY OF MEMPHIS
held
June 15, 2022

The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners that it awards a purchase order to Universal Scaffold & Equipment in the amount of \$372,780.00 for ACSR 1590 bare wire.

The ACSR 1590 bare wire is needed for projects, routine maintenance, and to replenish storeroom inventory. The wire will be installed in MLGW's infrastructure within Shelby County, Tennessee.

Bids were opened on March 23, 2022. Notice to Bidders was advertised. Eighteen (18) bids were solicited and eight (8) bids were received with the most responsive and best complying bidder being the firm of Universal Scaffold & Equipment. This award complies with all applicable laws and policies.

The budgeted amount for Transmission Lines is \$8,190,000.00; the amount spent to date is \$96,575.73; leaving a balance available of \$8,093,424.27 to be spent in 2022; of which \$372,780.00 will be requested for carry over to the 2023 budget year due to the lead time of this material; leaving a balance of \$7,720,644.27 after award; and

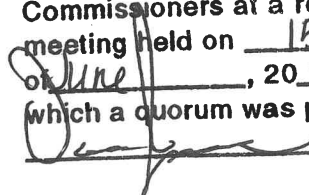
NOW THEREFORE BE IT RESOLVED BY the Board of Light, Gas and Water Commissioners:

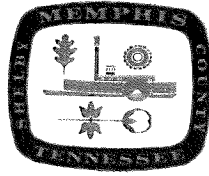
THAT, subject to the consent and approval of the Council of the City of Memphis, award of a purchase order to Universal Scaffold & Equipment for furnishing:

45,000 feet - approximately of ACSR 1590 KCM bare wire, Class A, concentric-lay-stranded, zinc coated, steel reinforced, bare aluminum strands, made in accordance with ASTM designation. Wire shall be delivered on RMT 96.60 reels.

Total award amount is \$372,780.00; f.o.b. Memphis, Tennessee, transportation prepaid; our dock; said prices being firm; delivery 26 weeks after receipt of order; terms net 30 days.

I hereby certify that the foregoing is a true copy of a resolution accepted by the Board of Light, Gas and Water Commissioners at a ~~regular~~-~~special~~ meeting held on 15th day of June, 20 22, at which a quorum was present.

 Secretary-Treasurer



Memphis City Council Summary Sheet

1. Description of the Item (Resolution, Ordinance, etc.)

A Resolution approving the donation of a portion of city-owned property for a nominal fee located at 292 RR Row, Memphis, TN 38103, Parcel ID#012001 00065.

2. Initiating Party (e.g. Public Works, at request of City Council, etc.)

The Administration

3. State whether this is a change to an existing ordinance or resolution, if applicable.

This is not a change to an existing ordinance or resolution.

4. State whether this will impact specific council districts or super districts.

Council District 6 and Super district 8

5. State whether this requires a new contract, or amends an existing contract, if applicable.

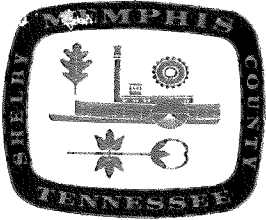
New Contract

6. State whether this requires an expenditure of funds/requires a budget amendment

This does not require expenditure of funds nor a budget amendment.

7. If applicable, please list the MWBE goal and any additional information needed

N/A



A Resolution approving the donation of a portion of city-owned property for a nominal fee located at 292 RR Row, Memphis, TN 38103, Parcel ID# 012001 00065

WHEREAS, the City of Memphis owns the property located at 292 RR Row, Memphis, TN 38103 (“The Property”) and is further identified by Shelby County Tax Assessor as Instrument # 14052828 containing 0.4847 acres but only 3,414 sq. feet will be donated, more or less; and

WHEREAS, A portion of the subject Property will be donated to a non-profit, 501(C)3 organization which is the First Unitarian Church of Memphis the “Church of the River” whose mission is to grow the church to be part of the liberal Unitarian Universalist denomination, a diverse, progressive and caring congregation that cares about social justice and the environment and each other. The Church welcomes you no matter where you come from, what color your skin is, or who you love. If you are looking for a community of like-minded people to help grow your soul, raise compassionate children, and live a fuller life, you are invited to join;

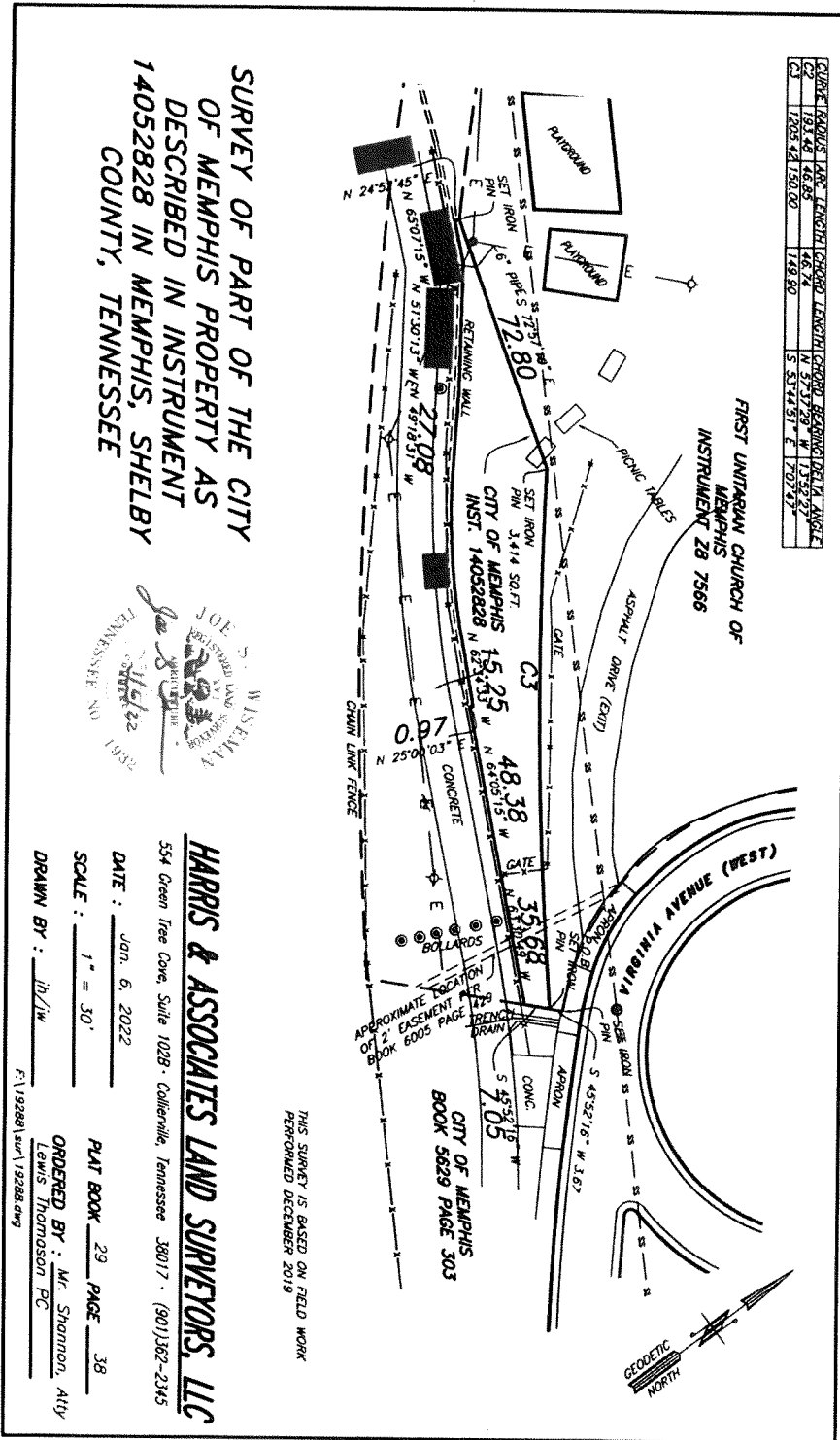
WHEREAS, the “Church of the River” has requested a portion of this property to be donated to the Church at a nominal fee;

WHEREAS it is deemed to be in the best interest of the citizens of the City of Memphis and County of Shelby that this request be considered subject to the terms and conditions set forth in the Offer to Purchase and in City Ordinance 5637 section 2-16-1(G);

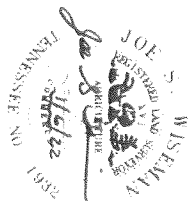
NOW, THEREFORE BE IT RESOLVED by the Council of the City of Memphis that the offer made by First Unitarian Church, on the above-described property is hereby accepted subject to the City Ordinance 5637, section 2-16-1(G) which states in part, “ The city real estate manager is authorized to convey or dispose of any city property at reduced or no cost to the following entities in the following order of priority

BE IT FURTHER RESOLVED, that subject to the Ordinance, the City of Memphis Real Estate Office shall prepare and arrange for the execution of the quit claim deed, and any other documents incidental to the completion of the transfer, and the Mayor of the City of Memphis is hereby authorized to execute said deeds or any other documents necessary to complete the sale and conveyance.

Exhibit A

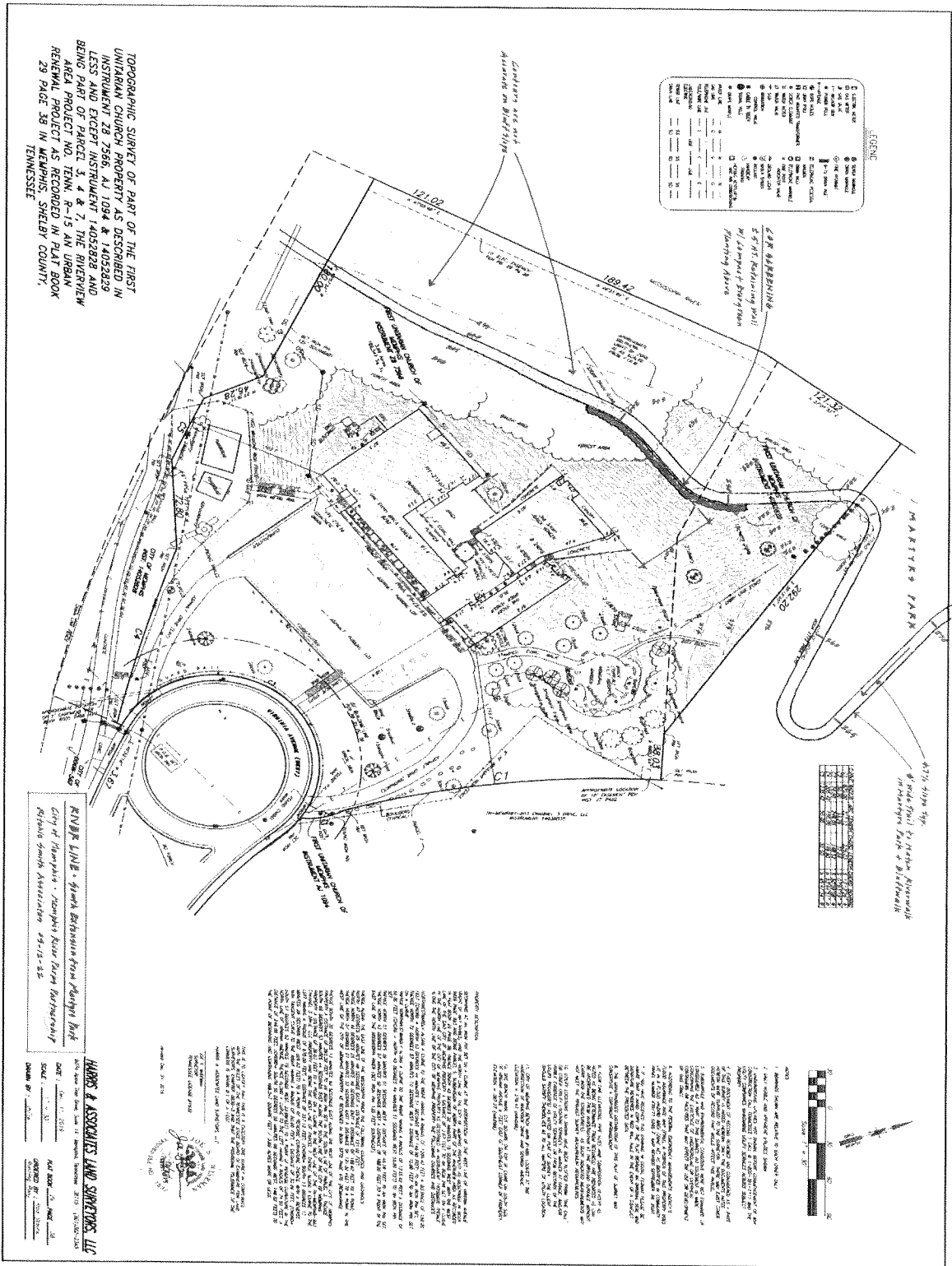


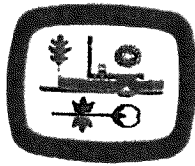
SURVEY OF PART OF THE CITY OF MEMPHIS PROPERTY AS DESCRIBED IN INSTRUMENT 14052828 IN MEMPHIS, SHELBY COUNTY, TENNESSEE



HARRIS & ASSOCIATES LAND SURVEYORS, LLC
 554 Green Tree Cove, Suite 1028 - Collierville, Tennessee 38017 • (901)382-2345
 DATE: Jan. 6, 2022
 SCALE: 1" = 30'
 DRAWN BY: lb/lw
 ORDERED BY: Mr. Shannon, Atty Lewis Thompson PC
 F:\19289\sur\19288.dwg

Exhibit B





Memphis City Council Summary Sheet

1. Description of the Item (Resolution, Ordinance, etc.)

resolution same night minutes

2. Initiating Party (e.g. Public Works, at request of City Council, etc.)

Downtown Memphis Commission

3. State whether this is a change to an existing ordinance or resolution, if applicable.

No

4. State whether this will impact specific council districts or super districts.

No

5. State whether this requires a new contract, or amends an existing contract, if applicable.

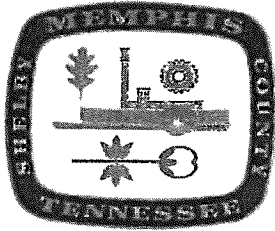
No

6. State whether this requires an expenditure of funds/requires a budget amendment

No

7. If applicable, please list the MWBE goal and any additional information needed

see attached for numbers



Resolution approving Downtown Memphis Commission's FY23 Budget

WHEREAS, the Memphis City Council authorized the Downtown Memphis Commission to manage the Central Business Improvement District in 1997, and to determine annually the cost and expenses necessary to be funded by special assessment; and

WHEREAS, the Downtown Memphis Commission submitted their FY2023 Budget in the amount of \$5,021,433 for approval by the Memphis City Council; and

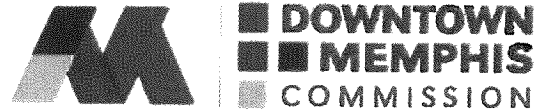
WHEREAS, full Council approval is also needed for the Downtown Memphis Commission budget; and

WHEREAS, the Council affirms that the assessment rate approved by Council in 1997, of \$0.65 per \$100 of assessed value, was used to determine the revenues listed below.

NOW, THEREFORE, BE IT RESOLVED that the FY2023 Budget for the Downtown Memphis Commission be and is hereby approved.

DOWNTOWN MEMPHIS COMMISSION BUDGET

	FY2023
Safety & Hospitality	\$1,915,199
Beautification and Clean & Green	\$1,477,567
Activation and Community Engagement	\$ 875,870
Community Planning/Development & Diversity	<u>\$ 752,797</u>
	\$5,021,433



Memorandum

TO: Memphis City Council
FROM: Paul A. Young, President

DATE: May 31, 2022

RE: Downtown Memphis Commission FY23 Operating Budget

1. The Downtown Memphis Commission (DMC) is the organization charged with:

- Advancing Memphis and Shelby County by making Downtown Memphis a better place to work, live, invest and visit
- Attracting more people to Memphis and Shelby County with a vibrant Downtown that is densely developed, authentic, mixed-use, walkable, clean, safe, and fun
- Increasing property values Downtown, thereby increasing the City's revenue

2. Thank you for your consideration of approval of our FY23 budget. As you review, please note that no City funds, property tax or otherwise, are being requested.

Highlights include:

- We are budgeting slightly lower assessment due to FY22 being a reassessment year
- The FY23 budget reflects our priorities:
 - Creating a safe and welcoming Downtown
 - MWBE inclusion
 - Utilization of technology to enhance the quality of life
- We are continuing to fund the Hospitality Hub's Work Local and Golf Cart Outreach program, which employs people experiencing homelessness. This work is done in partnership with the City and County and helps to create solutions to address street-level homelessness while also addressing cleanliness.
- Our programs continue to support and encourage local entrepreneurs, MWBE, and small businesses through our incentives.
- This budget includes a strengthened Blue Suede Brigade Hospitality & Safety team, furthering our efforts to improve the cleanliness and beautification of Downtown and the Main Street Mall.

We respectfully request the City Council's approval of the FY23 operating budget so that we can continue to make Downtown better for the benefit of the entire City, and continue to pursue our primary metrics of increased property values and population.

Thank you very much for your consideration and your continued partnership.

A handwritten signature in cursive script that reads 'Paul A. Young'.

Paul A Young, President & CEO, Downtown Memphis Commission

Downtown Memphis Commission (DMC) Budget Overview

	FY22		FY21 Actuals	FY20 Actuals	FY23 Budget to FY22 Actual Variance		%	
	FY23 Budget	Projected Actuals			FY23 Budget	FY22 Actual		
Income								
CBD Assessment	4,536,445	4,606,999	3,906,768	4,050,724	(70,554)	-2%	Decrease due to reassessment year in FY22	
Operations and Interest Income	18,000	6,000	5,864	50,793	12,000	200%		
Transfers In from Related Entities	466,988	-	346,535	-	466,988		No specific overhead charged to DMA, CCRFC, CCDC	
Total Income	5,021,433	4,612,999	4,259,167	4,101,518	408,434	9%	<i>In past years, only transferred to extent needed</i>	
Expenses								
Wages & Salaries	2,190,005	1,951,143	1,863,297	2,075,425	238,862	12%	Build BSB team back to 30+; push rate by \$2/hr	
Employee Benefits	564,967	484,116	544,601	513,089	80,851	17%		
Other Personnel Expenses	45,650	28,617	15,113	27,405	19,033	72%		
Dues & Subscriptions	111,523	111,754	18,926	26,219	(231)	0%		
Office Expenses	439,288	312,786	241,011	262,638	126,502	40%	Internal office rent	
Insurance	141,830	117,571	141,930	99,285	24,259	21%		
Conferences & Travel	18,900	15,913	3,821	14,920	2,987	19%		
Community Outreach	259,400	212,938	22,907	29,286	46,462	22%	Continue efforts with Hospitality Hub/Work Local/MWBE outreach	
Professional Fees	250,671	221,606	361,070	237,276	29,065	13%		
Activation	338,400	311,000	173,379	211,944	27,400	9%	Increase efforts to recruit visitors, residents, and businesses into Downtown	
Planning & Development	121,000	130,108	243,332	217,226	(9,108)	-7%		
Office Improvements	175,000	175,000			-	0%		
Beautification	364,800	307,293	296,030	182,009	57,507	19%	Increase staffing, improve infrastructure, enhance initiatives	
Depreciation Expense	-	231,873	333,750	411,473	(231,873)	-100%	Non-cash item	
Total Expenses	5,021,433	4,609,718	4,259,167	4,308,195	411,715	9%		
Net Income	(0)	3,281	-	(206,677)	(3,281)			

*did not move funds
from CCDC/DMA to zero out*