



**UrbanArt Commission
Public Art Oversight Committee
1:00 PM Wednesday, August 8, 2018**

ATTENDEES:

PAOC:

Mary Haizlip
Ellen Daugherty
Lisa Law
Juaness Keplinger

UAC:

Emily Rooker
Kerri Malone
Lauren Kennedy
Ebony Archie

MINUTES:

- I. Welcome
 - a. Meeting is called to order. Rooker notes two new PAOC members – Earnestine Jenkins and Juaness Keplinger, with July being Jenkins’ first voting month and August being Keplinger’s first voting month.
- II. Most recent approvals
 - a. Rooker discusses most recent approvals. At the June PAOC meeting, May PAOC minutes were approved, final acceptance for the Winridge Park project, several sites for the District Mural Program, and a \$4,200 contingency request for the Gateways project in Audobon Park.
 - i. Note – sites approved for District Mural Program are as follows: Raleigh Town Center (District One); Whitehaven Community Center (interior mural, District Three); Orange Mound Community Center (District Four); Marion Hale Community Center (District Five); Mitchell Community Center (District Six); Bickford Community Center (District Seven).
- III. Updates
 - a. Project Update Sheet
 - i. Gateways, District Two. Artist Lester Merriweather. Kennedy states that in most recent communication with Merriweather, he estimated the project would be complete in August 2018.
 - ii. Plough Blvd (cancelled contract, reallocation) Artist TBD – Rooker mentions there is no real update for the project. UAC is in conversation with partners to assemble a selection committee and plans to release a call to artists in January 2019.
 - iii. Gateways, District Five. Artist Greely Myatt. Per a conversation with Myatt, Kennedy notes the solar paneling is in progress and that the project should be completed soon.

- iv. Gateways, District Three. Artist team Flying Carpet. Malone notes there is no change since final acceptance and that the dedication event will be planned in fall 2018 alongside the artist team.
 - v. Gateways, District Four. Artist John Golightly. After months of waiting for supplies, Golightly informed Malone that the requisite paint had arrived. However, Golightly is currently prioritizing another project. Malone is continuing to seek timeline information.
 - vi. Heritage Landing. Artist Douglas Kornfeld. Rooker, Haizlip, and Malone reviewed final design documents. Rooker plans to take questions to artist team and City of Memphis engineers before submitting documents for final design approval. Rooker notes that pending the approval of final design documents, UAC will host a design share out for residents near the site alongside partners at ComCap.
 - vii. Frayser Library. Artist TBD. Rooker states that in a recent meeting with City of Memphis engineers, Requests for Proposals for the Frayser Library building were being accepted. Haizlip mentions the deadline for proposals was a week ago. Law asks if artists will go through a new design process, and Kennedy mentions the previously selected artist was not interested in continuing due to continued site delays. A new call to artists will be released, with a new proposal stage and a new design. Kennedy predicts there will be a contingency request to supplement the project budget, and/or potentially allocating additional money in a public art plan to support a larger mural project at Frayser Library.
 - viii. Navy Park. Artist team Krivanek + Breau. Rooker recaps the decision recommended by PAOC to cancel the existing contract with the artist team due to extenuating circumstances with the Navy Park site. The remaining funds will be reallocated in the district. UAC intends to allocate new funds to Navy Park in a future fiscal year once all issues with land acquisition have been resolved. The future selection committee will have the option to review the existing design documents and determine whether it is best to reopen a contract with Krivanek + Breau or pursue another open artist call.
 - ix. JFK Park. Artist Bruce Myers. In a previous meeting, Haizlip recommended a Civil Engineer review the final design documents for the project. Rooker notes that UAC has acquired the contact information for the Civil Engineer working with the Wolf River Conservancy, and intends to follow up for his recommendations.
 - x. Cossitt Library. Artist TBD. Rooker explains the Request for Qualifications for the project has been released nationally and will remain open for submissions until August 24, 2018. Rooker communicated with the applicants from the previous open call, offering to meet with them in person to review submissions and encouraging them to apply again.
 - xi. Blight Out. Artist Rudy King (N Hollywood) and Tobacco Brown (Hickory Hill). Malone notes that both artists will have proposals by September 30, 2018 before continuing to schematic design. At that time, schematic design documents will be presented to PAOC for approval.
 - xii. Dunbar Elementary. Artist Desmond Lewis. Rooker notes the most recent project benchmark was executing a contract with selected artist Desmond Lewis. Rooker intends to meet with Lewis upon his return from an artist residency in September to discuss a community engagement plan and project charter.
 - xiii. District Mural Program. Various artists. Malone mentions UAC's continued conversations with the Parks Department regarding the proposed sites, and that until UAC confirms all seven sites the project is temporarily held up.
- b. City of Memphis Public Art Program Guidelines and Conflict of Interest Policy
- i. Kennedy reviews conflict of interest policy with PAOC members. Employees and family members of UAC are ineligible for public art commissions or projects as long as there are employed by UAC. PAOC members and family members are ineligible for public art commissions or projects during and one year following their term of service. Artists previously involved on selection committees, PAOC or employed by UAC are eligible for consideration, though their previous involvement must be disclosed. Haizlip discloses that their firms Haizlip Studio have applied for the architectural portion of the Frayser Library development project.

Kennedy states those funds are separate from the Percent-for-Art dollars allocated to the Frayser Library building. Kennedy notes any future questions or disclosures regarding conflict of interest should be stated in PAOC meetings and recorded in meeting minutes.

- ii. Kennedy notes that UAC is examining the Public Art Program Guidelines and that any recommended changes require approval from PAOC. Currently, PAOC member terms are 2 years, though UAC believes there may be added value by allowing for longer terms. UAC will likely recommend adding language that details goals relating to equity, representation, and resident participation in the public art process. Kennedy also notes there are multiple sanctioned possibilities for releasing calls to artists, including the standard open calls, invitational calls, and direct selection.

IV. Approvals

- a. June 2018 minutes – Ellen motions to approve, Lisa seconds. All in favor, none opposed.
- b. July 2018 minutes – Lisa motions to approve, Mary seconds. All in favor, none opposed. Approval granted pending changes made to July minutes. Add a section for “approvals” that states quorum was not reached.
- c. 50% final design payment to Bruce Myers (JFK Park project in the amount of \$3,020). Rooker explains request for 50% final design payment to artist Bruce Myers. Myers has not been paid since July 2017, with last payment in the amount of \$6,040 for schematic design. Due to continued edits to final design documents and need for Myers to pay his structural engineers, UAC proposes a 50% final design payment of \$3,020. The remaining \$3,020 of final design will be paid out after final design documents are approved, along with the first fabrication payment of \$22,360. Mary motions to approve, Lisa seconds. All in favor, none opposed.