CITY ATTORNEY

Mission Statement

The Law Division and the Office of the City Attorney's mission is to provide the City of Memphis with high quality legal services for the City of Memphis Administration, City Council, various divisions, agencies, boards, commissions, and employees.

Organization Structure



Services

The City Attorney's Division defends and prosecutes litigation on behalf of the City, by providing advice and counsel to all Divisions of City government on municipal processes, contracts, City Ordinances, and State and Federal laws. The Law Division includes the Claims, Permits, Risk Management, City Prosecutor, Ethics, and Metro Alarms offices. The Claims Office receives, investigates, processes, and resolves thirdparty claims filed against the City of Memphis and monitors claims filed against the City. The Permits Office bills, collects and issues permits as mandated by controlling ordinances; monitors permit holder compliance with city ordinances and state law; and serves as the administrative office for both the Alcohol Commission and the Transportation Commission. The Risk Management Department identifies, implements, and monitors exposures to losses to preserve and protect the City's financial assets. The City Prosecutor's Office represents the City in City Court proceedings and prosecutes misdemeanors, traffic tickets, and citations issued for violation of the City Code of Ordinances. The Ethics Office functions in accordance with Chapter 2-10 Code of Ethics for City Officials and any Executive Order from the Mayor. The Metro Alarms Office issues permits for commercial and residential alarm systems and enforces the Metro Alarm ordinances with a focus on false alarm reduction.

2021 Fiscal Year ADOPTED OPERATING BUDGET • 131

Operating Budget

Category	FY 2019 Actual	FY 2020 Adopted	FY 2020 Forecast	FY 2021 Adopted
EXPENDITURES				
Personnel Services	\$ 4,915,116	\$ 5,317,024	\$ 5,166,229	\$ 5,384,362
Materials and Supplies	6,457,100	8,709,947	8,319,721	8,483,958
Grants and Subsidies	486,509	478,372	601,330	478,372
Service Charges	3,288	0	3,000	3,000
Misc Expense	999,048	0	0	0
Total Expenditures	\$ 12,861,061	\$ 14,505,343	\$ 14,090,280	\$ 14,349,692
Total Revenues	\$ (386,835)	\$ (267,998)	\$ (105,414)	\$ (25,000)
NET EXPENDITURES	\$ 12,474,226	\$ 14,237,345	\$ 13,984,866	\$ 14,324,692
Authorized Complement		, : ,,==,,==	, 1=,20 ,,000	4 1 3/5 2 3/6

Performance Highlights

- Provided legal counsel and advice on numerous Covid-19 issues, including preparation of executive orders, enforcement efforts, and back to business models
- Represented and defended the City in over 600 legal matters
- Implemented a more streamlined process for responding to public records requests, substantially improving response time
- Reviewed and/or drafted thousands of contracts for the City
- Provided advice and counsel to all Divisions as requested on various issues to support business operations
- Drafted or assisted in drafting ordinances such as the Metro Alarms, Hands-Free, and Speed Enforcement ordinances
- Commenced audit of Municode for codification purposes
- Conducted City-wide training for City employees on multiple issues, including risk management, contract and purchasing requirements, privacy laws, and ethics
- Investigated and closed over 700 claims (91% within 30 days) for personal injury and property damage.
- Permits Dept. issued over 3,800 permits to the public and businesses
- Partnered with University of Memphis to remedy blight, resulting in eliminating over 45 blighted properties in FY20

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Issues & Trends

The City Attorney's Office continues to monitor and provide counsel on changes in the law, both statutory changes and court opinions, as well as the changing political climate in State and Federal government. The City Attorney's Office supports the Executive Division before City Council and the public in a myriad of issues, which most recently includes the response to the COVID-19 pandemic. The Office has increased its presence and communications within the Divisions concerning various issues such as economic development, contract drafting, procurement, the City's On-The-Job Injury Program, and proactive approaches to lessen employee injury and employment litigation.

Key Performance Indicators

Performance Indicator	FY19 Actual	FY20 Goal	FY20 Actual	FY21 Goal	Category	
CITY ATTORNEY						
Complete contract review within 3 days of receipt	2 days	2 days	2 days	3 days	Government	
Review and close property damage claims within 30 days	112 days	30 days	49 days	30 days	Government	
Close Public Records Requests within 21 average	16 days	30 days	30 days	21 days	Government	

CITY OF MEMPHIS 2021 FISCAL YEAR • 133

City Attorney • Division Detail

Category Actual Adopted Frecast Adopted PERSONEL SERVICES 53.294.333 \$ 4.109.893 \$ 3.970.002 \$ 4.127.53 Full-Time Salaries \$ 3.294.333 \$ 4.109.893 \$ 3.970.002 \$ 4.127.53 Mildiay Salary Full Time 1187.749 0 0 0 Bonus Leave 1186.000 0 0 0 Overtime 309 3,500 0 1,50 Overtime 300 3,50 0 5,00 Dension 2,000 4,50 4,52 4,00<	City Attorney • Division De				
Full-Time Salaries	Category	FY 2019 Actual	FY 2020 Adopted	FY 2020 Forecast	FY 2021 Adopted
Holiday Salary Full Time	PERSONNEL SERVICES				
Vacation Leave 156,000 0 0 Bonus Leave 18,416 0 0 Sick Leave 126,047 0 0 Overtime 309 3,500 0 1,500 Out of Rank Pay 0 18,000 0 1,500 Out of Rank Pay 4,581 0 1,500 1,500 Pension 202,455 252,620 209,999 247,522 203,361 23,361 247,522 203,601 247,522 203,601 247,522 203,601 247,522 203,601 247,522 203,601 247,522 203,601 247,522 203,601 247,522 203,601 247,522 203,601 247,522 203,601 247,522 203,601 203,602 247,522 203,602 247,522 203,602 243,493 243,603 200,002 201,526 200,002 201,526 200,002 201,303 201,303 201,303 201,303 201,303 201,303 201,303 201,303 201,303 201,303 201,303	Full-Time Salaries	\$ 3,294,333	\$ 4,109,893	\$ 3,970,002	\$ 4,127,537
Bonus Leave 18,416 0 0 Sick Leave 126,047 0 0 Overtime 309 3,500 0 1,50 Out of Rank Pay 0 18,000 0 1,50 PTO Final Pay 54,592 23,361 23,361 1 Pension 202,455 252,620 209,999 247,52 Social Security 4,581 0 5,001 9 Pension ADC 410,804 399,920 399,920 434,93 Group Life Insurance 7,794 10,866 8,000 10,56 Unemployment 4,480 4,480 4,480 4,480 4,24 Medicare 54,509 56,519 56,519 59,519 59,40 Long Term Disability 12,231 11,304 12,999 11,45 Health Insurance - Choice Plan 83,559 94,368 126,000 29,13 Benefits Adjustments 0 6,435 0 7,34 Health Insurance - Select Plan	Holiday Salary Full Time	187,749	0	0	0
Sick Leave 126,047 0 0 Overtime 309 3,500 0 1,50 Out of Rank Pay 0 18,000 0 1,50 Por Di final Pay 54,592 223,361 23,361 1 Pension 202,455 252,620 209,999 247,52 Social Security 4,581 0 5,001 7 Pension ADC 410,804 399,920 399,920 434,93 Group Life Insurance 7,794 10,866 8,000 40,24 Medicare 54,509 56,519 56,519 59,40 Long Irem Disability 12,231 11,304 12,999 11,45 Health Insurance - Choice Plan 26,2086 314,808 28,9000 29,139 Benefits Adjustments 0 6,435 0 7,234 Health Insurance - Select Plan 83,559 94,368 126,000 126,50 Salaries - Part Time/Temporary 93,895 65,520 117,520 117,52 <t< td=""><td>Vacation Leave</td><td>156,000</td><td>0</td><td>0</td><td>0</td></t<>	Vacation Leave	156,000	0	0	0
Overtime 309 3,500 0 1,50 Out of Rank Pay 0 18,000 0 1 PTO Final Pay 54,592 23,361 23,361 1 Pension 202,455 252,620 209,999 247,52 Social Security 4,581 0 5,001 1 Pension ADC 410,804 399,920 399,920 434,93 Group Ite Insurance 7,794 10,866 8,000 10,56 Unemployment 4,480 4,480 4,480 4,480 Medicare 54,509 56,519 56,519 59,40 Long Term Disability 12,231 11,304 12,999 11,45 Health Insurance - Choice Plan 262,086 314,808 289,000 291,39 Benefits Adjustments 0 6,435 0 7,34 Health Insurance- Select Plan 83,559 94,368 126,000 126,50 Salaries - Part Time/Temporary 93,895 56,520 117,52 117,52	Bonus Leave	18,416	0	0	0
Out of Rank Pay 0 18,000 0 PTO Final Pay 54,592 23,361 23,361 Pension 202,455 252,620 209,999 247,52 Social Security 4,581 0 5,001 1 Pension ADC 410,804 399,920 399,920 434,93 Group Life Insurance 7,794 10,866 8,000 10,56 Unemployment 4,480 4,480 4,480 4,480 Medicare 54,509 56,519 56,519 59,40 Long Term Disability 12,231 11,304 12,999 11,45 Health Insurance - Choice Plan 262,096 314,808 289,000 291,39 Benefits Adjustments 0 6,435 0 7,34 Health Insurance- Select Plan 83,559 94,368 126,000 126,50 Salaries - Part Time/Temporary 93,895 55,520 117,520 117,52 On the Job Injury 2,126 2,000 5,00 5,00 E	Sick Leave	126,047	0	0	0
PTO Final Pay 54,592 23,361 23,361 Pension 202,455 252,620 209,999 247,52 Social Security 4,581 0 5,001 1 Pension ADC 410,804 399,920 399,920 434,93 Group Life Insurance 7,794 10,866 8,000 10,56 Unemployment 4,480 4,480 4,480 4,480 Medicare 54,509 56,519 56,519 59,40 Long Term Disability 12,231 11,304 12,999 11,45 Health Insurance - Choice Plan 262,086 314,808 289,000 291,39 Benefits Adjustments 0 6,435 0 7,34 Health Insurance-Select Plan 83,559 94,368 126,000 20,00 Salaries - Part Time/Temporary 93,895 65,520 117,520 117,52 On the Job Injury 2,126 2,000 0 1,00 Bonus Pay 250 5,000 5,00 5,00 <t< td=""><td>Overtime</td><td>309</td><td>3,500</td><td>0</td><td>1,500</td></t<>	Overtime	309	3,500	0	1,500
Pension 202,455 252,620 209,999 247,52 Social Security 4,581 0 5,001 1 Pension ADC 410,804 399,920 399,920 434,93 Group Life Insurance 7,794 10,866 8,000 10,56 Unemployment 4,480 4,480 4,480 4,480 Medicare 54,509 56,519 56,519 59,40 Long Term Disability 12,231 11,304 12,999 11,45 Health Insurance - Choice Plan 262,086 314,808 289,000 291,39 Benefits Adjustments 0 6,433 0 7,34 Health Insurance Select Plan 83,559 94,368 126,000 126,50 Salaries - Part Time/Temporary 93,895 65,520 117,520 117,52 On the Job Injury 2,126 2,000 5,000 5,00 Expense Recovery - Personnel (61,100) (61,572) (61,572) (61,572 Total Personnel Services 5,4,915,16 <t< td=""><td>Out of Rank Pay</td><td>0</td><td>18,000</td><td>0</td><td>0</td></t<>	Out of Rank Pay	0	18,000	0	0
Social Security 4,581 0 5,001 Pension ADC 410,804 399,920 399,920 434,93 Group Life Insurance 7,794 10,866 8,000 10,56 Unemployment 4,480 4,480 4,480 4,480 Medicare 54,509 56,519 56,519 59,40 Long Term Disability 12,231 11,304 12,999 11,45 Health Insurance - Choice Plan 262,086 314,808 289,000 291,39 Benefits Adjustments 0 6,435 0 7,24 Health Insurance - Select Plan 83,559 94,368 126,000 126,50 Salaries - Part Time/Temporary 93,895 65,520 117,52 117,52 On the Job Injury 2,126 2,000 5,00 5,00 Expense Recovery - Personnel (61,100) (61,572) (61,572) (61,572 Total Personnel Services \$4,915,116 \$5,317,024 \$5,166,229 \$5,384,36 MATERIALS AND SUPPLES 5	PTO Final Pay	54,592	23,361	23,361	0
Pension ADC 410,804 399,920 399,920 434,93 Group Life Insurance 7,794 10,866 8,000 10,56 Unemployment 4,480 4,480 4,480 4,24 Medicare 54,509 56,519 56,519 59,40 Long Term Disability 12,231 11,304 12,999 11,45 Health Insurance - Choice Plan 262,086 314,808 289,000 291,39 Benefits Adjustments 0 6,435 0 7,34 Health Insurance - Select Plan 83,559 94,368 126,000 126,50 Salaries - Part Time/Temporary 93,895 65,520 117,520 117,52 On the Job Injury 2,126 2,000 0 1,00 Bonus Pay 250 5,000 5,000 5,000 Expense Recovery - Personnel (61,100) (61,572) (61,572) (61,572 Total Personnel Services \$4,915,116 \$5,317,024 \$5,166,229 \$5,384,36 MATERIALS AND SUPPLIES	Pension	202,455	252,620	209,999	247,526
Group Life Insurance 7,794 10,866 8,000 10,566 Unemployment 4,480 4,480 4,480 4,24 Medicare 54,509 56,519 56,519 59,40 Long Term Disability 12,231 11,304 12,999 11,45 Health Insurance - Choice Plan 262,086 314,808 289,000 291,39 Benefits Adjustments 0 6,435 0 7,34 Health Insurance - Select Plan 83,559 94,368 126,000 126,50 Salaries - Part Time/Temporary 93,895 65,520 117,520 117,520 On the Job Injury 2,126 2,000 0 1,00 Bonus Pay 250 5,000 5,000 5,00 Expense Recovery - Personnel (61,100) (61,572) (61,572) (61,572 Total Personnel Services \$4,915,116 \$5,317,024 \$5,166,229 \$5,384,36 MATERIALS AND SUPPLIES City Hall Printing \$0 \$0 \$0 \$0	Social Security	4,581	0	5,001	0
Unemployment 4,480 4,480 4,480 4,244 Medicare 54,509 56,519 56,519 59,40 Long Term Disability 12,231 11,304 12,999 11,45 Health Insurance - Choice Plan 262,086 314,808 289,000 291,39 Benefits Adjustments 0 6,435 0 7,34 Health Insurance - Select Plan 83,559 94,368 126,000 126,50 Salaries - Part Time/Temporary 93,895 65,520 117,520 117,52 On the Job Injury 2,126 2,000 0 0 1,00 Bonus Pay 250 5,000 5,000 5,00 5,00 Expense Recovery - Personnel (61,100) (61,572) (61,572) (61,572 Total Personnel Services \$4,915,116 \$5,317,024 \$5,166,229 \$5,384,36 MATERIALS AND SUPPLIES City Hall Printing \$0 \$0 \$0 \$0 City Hall Printing \$0 \$0 \$0 <td>Pension ADC</td> <td>410,804</td> <td>399,920</td> <td>399,920</td> <td>434,939</td>	Pension ADC	410,804	399,920	399,920	434,939
Medicare 54,509 56,519 56,519 59,40 Long Term Disability 12,231 11,304 12,999 11,45 Health Insurance - Choice Plan 262,086 314,808 289,000 291,39 Benefits Adjustments 0 6,435 0 7,34 Health Insurance-Select Plan 83,559 94,368 126,000 126,50 Salaries - Part Time/Temporary 93,895 65,520 117,520 117,520 On the Job Injury 2,126 2,000 0 1,00 Bonus Pay 250 5,000 5,000 5,000 Expense Recovery - Personnel (61,100) (61,572) (61,572) (61,572 Total Personnel Services \$4,915,116 \$5,317,024 \$5,166,229 \$5,384,36 MATERIALS AND SUPPLIES City Hall Printing \$0 \$0 \$60 \$1 Document Reproduction - City 1,425 0 0 \$1 City Shop Fuel 185 1,195 945 1,19	Group Life Insurance	7,794	10,866	8,000	10,562
Long Term Disability 12,231 11,304 12,999 11,45 Health Insurance - Choice Plan 262,086 314,808 289,000 291,39 Benefits Adjustments 0 6,435 0 7,34 Health Insurance-Select Plan 83,559 94,368 126,000 126,50 Salaries - Part Time/Temporary 93,895 65,520 117,520 117,520 On the Job Injury 2,126 2,000 0 1,00 Bonus Pay 250 5,000 5,000 5,00 Expense Recovery - Personnel (61,100) (61,572) (61,572) (61,572) Total Personnel Services \$4,915,116 \$5,317,024 \$5,166,229 \$5,384,36 MATERIALS AND SUPPLIES SUPPLIES SUPPLIES \$5,166,229 \$5,384,36 City Hall Printing \$0 \$0 \$0 \$0 \$0 City Hall Printing \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0	Unemployment	4,480	4,480	4,480	4,240
Health Insurance - Choice Plan 262,086 314,808 289,000 291,399 Benefits Adjustments 0 6,435 0 7,34 Health Insurance-Select Plan 83,559 94,368 126,000 126,50 Salaries - Part Time/Temporary 93,895 65,520 117,520 117,520 On the Job Injury 2,126 2,000 0 1,00 Bonus Pay 250 5,000 5,000 5,00 Expense Recovery - Personnel (61,100) (61,572) (61,572) (61,572) Total Personnel Services \$ 4,915,116 \$ 5,317,024 \$ 5,166,229 \$ 5,384,365 MATERIALS AND SUPPLIES City Hall Printing \$ 0 \$ 0 \$ 0 \$ 0 Document Reproduction - City 1,425 0 0 \$ 0 \$ 0 \$ 0 \$ 0 \$ 0 \$ 0 \$ 0 \$ 0 \$ 0 \$ 0 \$ 0 \$ 0 \$ 0 \$ 0 \$ 0 \$ 0 \$ 0 \$ 0 \$ 0 \$ 0 \$ 0 \$ 0	Medicare	54,509	56,519	56,519	59,406
Benefits Adjustments 0 6,435 0 7,34 Health Insurance-Select Plan 83,559 94,368 126,000 126,50 Salaries - Part Time/Temporary 93,895 65,520 117,520 117,520 On the Job Injury 2,126 2,000 0 1,00 Bonus Pay 250 5,000 5,000 5,00 Expense Recovery - Personnel (61,100) (61,572) (61,572) (61,572 Total Personnel Services \$ 4,915,116 \$ 5,317,024 \$ 5,166,229 \$ 5,384,36 MATERIALS AND SUPPLIES Strong Carrier \$ 5,317,024 \$ 5,166,229 \$ 5,384,36 MATERIALS AND SUPPLIES Strong Carrier \$ 5,317,024 \$ 5,166,229 \$ 5,384,36 MATERIALS AND SUPPLIES Strong Carrier \$ 5,317,024 \$ 5,166,229 \$ 5,384,36 MATERIALS AND SUPPLIES Strong Carrier \$ 5,317,024 \$ 5,166,229 \$ 5,384,36 MATERIALS AND SUPPLIES Strong Carrier \$ 5,300 \$ 0 \$ 5 (ity Shop Charges 1,189 1,490	Long Term Disability	12,231	11,304	12,999	11,458
Health Insurance-Select Plan 83,559 94,368 126,000 126,500 Salaries - Part Time/Temporary 93,895 65,520 117,520 117,520 On the Job Injury 2,126 2,000 0 1,000 Bonus Pay 250 5,000 5,000 5,000 Expense Recovery - Personnel (61,100) (61,572) (61,572) (61,572) Total Personnel Services **S4,915,116 \$5,317,024 \$5,166,229 \$5,384,365 MATERIALS AND SUPPLIES City Hall Printing \$0 \$0 \$600 \$600 Document Reproduction - City 1,425 0 0 \$600 \$600 City Shop Charges 1,189 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,49	Health Insurance - Choice Plan	262,086	314,808	289,000	291,396
Salaries - Part Time/Temporary 93,895 65,520 117,520 117,520 On the Job Injury 2,126 2,000 0 1,000 Bonus Pay 250 5,000 5,000 5,000 Expense Recovery - Personnel (61,100) (61,572) (61,572) (61,572) Total Personnel Services \$4,915,116 \$5,317,024 \$5,166,229 \$5,384,366 MATERIALS AND SUPPLIES City Hall Printing \$0 \$0 \$600 \$5 Document Reproduction - City 1,425 0 0 \$600 \$600 City Shop Charges 1,189 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,500 8,500 5,500 5,500 5,500 5,500 5,500 <td>Benefits Adjustments</td> <td>0</td> <td>6,435</td> <td>0</td> <td>7,345</td>	Benefits Adjustments	0	6,435	0	7,345
On the Job Injury 2,126 2,000 0 1,000 Bonus Pay 250 5,000 5,000 5,000 Expense Recovery - Personnel (61,100) (61,572) (61,572) (61,572 Total Personnel Services \$4,915,116 \$5,317,024 \$5,166,229 \$5,384,361 MATERIALS AND SUPPLIES City Hall Printing \$0 \$0 \$600 \$1 Document Reproduction - City 1,425 0 0 1,490 City Shop Charges 1,189 1,490 1,490 1,490 City Shop Fuel 185 1,195 945 1,19 City Computer Svc Equipment 4,499 15,000 13,500 8,50 Supplies - Outside 31,178 50,200 50,200 52,70 Outside Postage 4,648 3,600 3,100 3,60 Materials and Supplies 102 1,250 31,250 1,25 Legal Services/Court Cost 4,385,709 5,048,234 4,798,233 4,848,23	Health Insurance-Select Plan	83,559	94,368	126,000	126,504
Bonus Pay 250 5,000 5,000 5,000 Expense Recovery - Personnel (61,100) (61,572) (61,572) (61,572) Total Personnel Services \$ 4,915,116 \$ 5,317,024 \$ 5,166,229 \$ 5,384,36 MATERIALS AND SUPPLIES City Hall Printing \$ 0 \$ 0 \$ 600 \$ 1 Document Reproduction - City 1,425 0 0 0 1,490 City Shop Charges 1,189 1,490 1,490 1,490 1,490 City Shop Fuel 185 1,195 945 1,19 1,19 1,19 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,490 1,	Salaries - Part Time/Temporary	93,895	65,520	117,520	117,520
Expense Recovery - Personnel (61,100) (61,572) (61,572) (61,572) Total Personnel Services \$ 4,915,116 \$ 5,317,024 \$ 5,166,229 \$ 5,384,36 MATERIALS AND SUPPLIES City Hall Printing \$ 0 \$ 0 \$ 600 \$ 6 Document Reproduction - City 1,425 0 0 0 City Shop Charges 1,189 1,490 1,490 1,490 City Shop Fuel 185 1,195 945 1,19 City Computer Svc Equipment 4,499 15,000 13,500 8,50 Supplies - Outside 31,178 50,200 50,200 52,70 Outside Postage 4,648 3,600 3,100 3,60 Materials and Supplies 102 1,250 31,250 1,25 Legal Services/Court Cost 4,385,709 5,048,234 4,798,233 4,848,23 Advertising/Publication 737 500 1,031 50 Outside Phone/Communications 9,756 9,050 8,814 9,05	On the Job Injury	2,126	2,000	0	1,000
Total Personnel Services \$ 4,915,116 \$ 5,317,024 \$ 5,166,229 \$ 5,384,366 MATERIALS AND SUPPLIES City Hall Printing \$ 0 \$ 0 \$ 600 \$ 600 Document Reproduction - City 1,425 0 0 0 City Shop Charges 1,189 1,490 1,490 1,490 City Shop Fuel 185 1,195 945 1,19 City Computer Svc Equipment 4,499 15,000 13,500 8,50 Supplies - Outside 31,178 50,200 50,200 52,70 Outside Postage 4,648 3,600 3,100 3,60 Materials and Supplies 102 1,250 31,250 1,25 Legal Services/Court Cost 4,385,709 5,048,234 4,798,233 4,848,23 Advertising/Publication 737 500 1,031 500 Outside Phone/Communications 9,756 9,050 8,814 9,050 Seminars/Training/Education 13,562 22,250 17,250 20,000	Bonus Pay	250	5,000	5,000	5,000
MATERIALS AND SUPPLIES City Hall Printing \$ 0 \$ 0 \$ 600 \$ 600 Document Reproduction - City 1,425 0 0 600 City Shop Charges 1,189 1,490 1,490 1,490 City Shop Fuel 185 1,195 945 1,19 City Computer Svc Equipment 4,499 15,000 13,500 8,500 Supplies - Outside 31,178 50,200 50,200 52,700 Outside Postage 4,648 3,600 3,100 3,600 Materials and Supplies 102 1,250 31,250 1,25 Legal Services/Court Cost 4,385,709 5,048,234 4,798,233 4,848,23 Advertising/Publication 737 500 1,031 500 Outside Phone/Communications 9,756 9,050 8,814 9,05 Seminars/Training/Education 13,562 22,250 17,250 20,000 Misc Professional Services 1,530,959 1,380,256 1,892,274 1,685,59 </td <td>Expense Recovery - Personnel</td> <td>(61,100)</td> <td>(61,572)</td> <td>(61,572)</td> <td>(61,572)</td>	Expense Recovery - Personnel	(61,100)	(61,572)	(61,572)	(61,572)
City Hall Printing \$ 0 \$ 0 \$ 600 \$ 0 Document Reproduction - City 1,425 0 0 0 City Shop Charges 1,189 1,490 1,490 1,490 City Shop Fuel 185 1,195 945 1,19 City Computer Svc Equipment 4,499 15,000 13,500 8,50 Supplies - Outside 31,178 50,200 50,200 52,70 Outside Postage 4,648 3,600 3,100 3,600 Materials and Supplies 102 1,250 31,250 1,25 Legal Services/Court Cost 4,385,709 5,048,234 4,798,233 4,848,23 Advertising/Publication 737 500 1,031 50 Outside Phone/Communications 9,756 9,050 8,814 9,050 Seminars/Training/Education 13,562 22,250 17,250 20,00 Misc Professional Services 1,530,959 1,380,256 1,892,274 1,685,59 Employee Activities 4,883	Total Personnel Services	\$ 4,915,116	\$ 5,317,024	\$ 5,166,229	\$ 5,384,362
Document Reproduction - City 1,425 0 0 City Shop Charges 1,189 1,490 1,490 1,490 City Shop Fuel 185 1,195 945 1,19 City Computer Svc Equipment 4,499 15,000 13,500 8,50 Supplies - Outside 31,178 50,200 50,200 52,70 Outside Postage 4,648 3,600 3,100 3,60 Materials and Supplies 102 1,250 31,250 1,250 Legal Services/Court Cost 4,385,709 5,048,234 4,798,233 4,848,23 Advertising/Publication 737 500 1,031 50 Outside Phone/Communications 9,756 9,050 8,814 9,050 Seminars/Training/Education 13,562 22,250 17,250 20,000 Misc Professional Services 1,530,959 1,380,256 1,892,274 1,685,59 Employee Activities 4,853 5,000 4,500 5,000	MATERIALS AND SUPPLIES				
City Shop Charges 1,189 1,490 1,490 1,490 City Shop Fuel 185 1,195 945 1,19 City Computer Svc Equipment 4,499 15,000 13,500 8,500 Supplies - Outside 31,178 50,200 50,200 52,70 Outside Postage 4,648 3,600 3,100 3,600 Materials and Supplies 102 1,250 31,250 1,250 Legal Services/Court Cost 4,385,709 5,048,234 4,798,233 4,848,23 Advertising/Publication 737 500 1,031 500 Outside Phone/Communications 9,756 9,050 8,814 9,050 Seminars/Training/Education 13,562 22,250 17,250 20,000 Misc Professional Services 1,530,959 1,380,256 1,892,274 1,685,590 Employee Activities 4,853 5,000 4,500 5,000	City Hall Printing	\$0	\$ 0	\$ 600	\$ 0
City Shop Fuel 185 1,195 945 1,195 City Computer Svc Equipment 4,499 15,000 13,500 8,500 Supplies - Outside 31,178 50,200 50,200 52,700 Outside Postage 4,648 3,600 3,100 3,600 Materials and Supplies 102 1,250 31,250 1,250 Legal Services/Court Cost 4,385,709 5,048,234 4,798,233 4,848,234 Advertising/Publication 737 500 1,031 500 Outside Phone/Communications 9,756 9,050 8,814 9,050 Seminars/Training/Education 13,562 22,250 17,250 20,000 Misc Professional Services 1,530,959 1,380,256 1,892,274 1,685,590 Employee Activities 4,853 5,000 4,500 5,000	Document Reproduction - City	1,425	0	0	0
City Computer Svc Equipment 4,499 15,000 13,500 8,500 Supplies - Outside 31,178 50,200 50,200 52,700 Outside Postage 4,648 3,600 3,100 3,600 Materials and Supplies 102 1,250 31,250 1,250 Legal Services/Court Cost 4,385,709 5,048,234 4,798,233 4,848,23 Advertising/Publication 737 500 1,031 500 Outside Phone/Communications 9,756 9,050 8,814 9,050 Seminars/Training/Education 13,562 22,250 17,250 20,000 Misc Professional Services 1,530,959 1,380,256 1,892,274 1,685,590 Employee Activities 4,853 5,000 4,500 5,000	City Shop Charges	1,189	1,490	1,490	1,490
Supplies - Outside 31,178 50,200 50,200 52,700 Outside Postage 4,648 3,600 3,100 3,600 Materials and Supplies 102 1,250 31,250 1,250 Legal Services/Court Cost 4,385,709 5,048,234 4,798,233 4,848,233 Advertising/Publication 737 500 1,031 500 Outside Phone/Communications 9,756 9,050 8,814 9,050 Seminars/Training/Education 13,562 22,250 17,250 20,000 Misc Professional Services 1,530,959 1,380,256 1,892,274 1,685,59 Employee Activities 4,853 5,000 4,500 5,000	City Shop Fuel	185	1,195	945	1,195
Outside Postage 4,648 3,600 3,100 3,600 Materials and Supplies 102 1,250 31,250 1,250 Legal Services/Court Cost 4,385,709 5,048,234 4,798,233 4,848,234 Advertising/Publication 737 500 1,031 500 Outside Phone/Communications 9,756 9,050 8,814 9,050 Seminars/Training/Education 13,562 22,250 17,250 20,000 Misc Professional Services 1,530,959 1,380,256 1,892,274 1,685,590 Employee Activities 4,853 5,000 4,500 5,000	City Computer Svc Equipment	4,499	15,000	13,500	8,500
Materials and Supplies 102 1,250 31,250 1,250 Legal Services/Court Cost 4,385,709 5,048,234 4,798,233 4,848,233 Advertising/Publication 737 500 1,031 500 Outside Phone/Communications 9,756 9,050 8,814 9,050 Seminars/Training/Education 13,562 22,250 17,250 20,000 Misc Professional Services 1,530,959 1,380,256 1,892,274 1,685,590 Employee Activities 4,853 5,000 4,500 5,000	Supplies - Outside	31,178	50,200	50,200	52,700
Legal Services/Court Cost 4,385,709 5,048,234 4,798,233 4,848,234 Advertising/Publication 737 500 1,031 500 Outside Phone/Communications 9,756 9,050 8,814 9,050 Seminars/Training/Education 13,562 22,250 17,250 20,000 Misc Professional Services 1,530,959 1,380,256 1,892,274 1,685,590 Employee Activities 4,853 5,000 4,500 5,000	Outside Postage	4,648	3,600	3,100	3,600
Advertising/Publication 737 500 1,031 500 Outside Phone/Communications 9,756 9,050 8,814 9,050 Seminars/Training/Education 13,562 22,250 17,250 20,000 Misc Professional Services 1,530,959 1,380,256 1,892,274 1,685,590 Employee Activities 4,853 5,000 4,500 5,000	Materials and Supplies	102	1,250	31,250	1,250
Outside Phone/Communications 9,756 9,050 8,814 9,050 Seminars/Training/Education 13,562 22,250 17,250 20,000 Misc Professional Services 1,530,959 1,380,256 1,892,274 1,685,59 Employee Activities 4,853 5,000 4,500 5,000	Legal Services/Court Cost	4,385,709	5,048,234	4,798,233	4,848,234
Outside Phone/Communications 9,756 9,050 8,814 9,050 Seminars/Training/Education 13,562 22,250 17,250 20,000 Misc Professional Services 1,530,959 1,380,256 1,892,274 1,685,59 Employee Activities 4,853 5,000 4,500 5,000	Advertising/Publication	737	500	1,031	500
Misc Professional Services 1,530,959 1,380,256 1,892,274 1,685,59 Employee Activities 4,853 5,000 4,500 5,000	Outside Phone/Communications	9,756	9,050	8,814	9,050
Misc Professional Services 1,530,959 1,380,256 1,892,274 1,685,59 Employee Activities 4,853 5,000 4,500 5,000	Seminars/Training/Education	13,562	22,250	17,250	20,000
Employee Activities 4,853 5,000 4,500 5,000	Misc Professional Services	1,530,959	1,380,256	1,892,274	1,685,593
Rewards and Recognition 142 500 250 500	Employee Activities	4,853		4,500	5,000
	Rewards and Recognition	142	500	250	500

City Attorney • Division Detail (continued)

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Category	FY 2019 Actual	FY 2020 Adopted	FY 2020 Forecast	FY 2021 Adopted
Travel Expense	16,936	35,700	24,900	30,000
Unreported Travel	0	950	0	950
Compliance Monitoring Sanctions	311,584	700,000	1,033,220	1,093,220
Mileage	64	3,000	1,500	3,000
Insurance	2,596,989	3,773,950	3,500,730	3,744,154
Claims	0	25,000	0	25,000
Lawsuits	0	878,000	195,000	195,000
Hospitality	4,212	5,301	4,301	5,301
Dues/Memberships/Periodicals	26,541	20,130	19,900	20,130
Rent	58,073	78,000	65,172	78,000
Misc Services and Charges	159	0	170	200
Expense Recovery - M & S	(2,546,403)	(3,348,609)	(3,348,609)	(3,348,609)
Total Materials and Supplies	\$ 6,457,100	\$ 8,709,947	\$ 8,319,721	\$ 8,483,958
GRANTS AND SUBSIDIES				
Professional Services	\$ 486,509	\$ 478,372	\$ 601,330	\$ 478,372
Total Grants and Subsidies	\$ 486,509	\$ 478,372	\$ 601,330	\$ 478,372
SERVICE CHARGES				
Credit Card Fees - Expense	\$ 3,288	\$ 0	\$ 3,000	\$ 3,000
Total Service Charges	\$ 3,288	\$ 0	\$ 3,000	\$ 3,000
MISC EXPENSE				
Prior Year Expense	\$ 999,048	\$ 0	\$ 0	\$ 0
Total Misc Expense	\$ 999,048	\$ 0	\$ 0	\$0
TOTAL EXPENDITURES	\$ 12,861,061	\$ 14,505,343	\$ 14,090,280	\$ 14,349,692
OTHER REVENUES				
Property Insurance Recoveries	\$ 0	\$ 267,998	\$ 80,414	\$0
Recovery Of Prior Year Expense	386,835	0	0	0
Total Other Revenues	\$ 386,835	\$ 267,998	\$ 80,414	\$0
TRANSFERS IN				
Oper Tfr In - Metro Alarm	\$ 0	\$ 0	\$ 25,000	\$ 25,000
Total Transfers In	\$ 0	\$ 0	\$ 25,000	\$ 25,000
TOTAL REVENUES	\$ (386,835)	\$ (267,998)	\$ (105,414)	\$ (25,000)
NET EXPENDITURES	\$ 12,474,226	\$ 14,237,345	\$ 13,984,866	\$ 14,324,692

CITY OF MEMPHIS 2021 FISCAL YEAR - 135

City Attorney

The City Attorney's Office is committed to providing advisory services, opinions, claims services, and legal representation on behalf of the City of Memphis Administration, City Council, various Divisions, agencies, boards, commissions, and employees of the City of Memphis government.

Operating Budget

Category	FY 2019 Actual	FY 2020 Adopted	FY 2020 Forecast	FY 2021 Adopted
EXPENDITURES				
Personnel Services	\$ 4,915,116	\$ 5,317,024	\$ 5,166,229	\$ 5,384,362
Materials and Supplies	6,457,100	8,709,947	8,319,721	8,483,958
Grants and Subsidies	486,509	478,372	601,330	478,372
Service Charges	3,288	0	3,000	3,000
Misc Expense	999,048	0	0	0
Total Expenditures	\$ 12,861,061	\$ 14,505,343	\$ 14,090,280	\$ 14,349,692
Total Revenues	\$ (386,835)	\$ (267,998)	\$ (105,414)	\$ (25,000)
NET EXPENDITURES	\$ 12,474,226	\$ 14,237,345	\$ 13,984,866	\$ 14,324,692
Authorized Complement				57

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