

## 2018 HR/PY CUTOFF SCHEDULE

PAY	BEGIN/END	FORMS	PAYROLL	TIME ENTRY	POST	PAY
PER	DATE	CUT-OFF	CUT-OFF	COMPLETE BY <b>NOON</b>	PAYROLL	DAY
				RUN PAYROLL	PROCESSES	
PP01	12/23-01/05	12/26 *	12/29 *	01/08	01/09	01/12
PP02	01/06-01/19	01/09 *	01/12 *	01/22	01/23	01/26
PP03	01/20-02/02	01/24	01/29	02/05	02/06	02/09
PP04	02/03-02/16	02/06 *	02/09 *	02/16 *	02/20	02/23
PP05	02/17-03/02	02/21	02/26	03/05	03/06	03/09
PP06	03/03-03/16	03/07	03/12	03/19	03/20	03/23
PP07	03/17-03/30	03/20 *	03/23 *	03/29 *	04/02 *	04/06
PP08	03/31-04/13	04/03 *	04/09 *	04/16	04/17	04/20
PP09	04/14-04/27	04/18	04/23	04/30	05/01	05/04
PP10	04/28-05/11	05/02	05/07	05/14	05/15	05/18
PP11	05/12-05/25	05/15 *	05/18 *	05/25 *	05/30	06/01
PP12	05/26-06/08	05/30	06/04	06/11	06/12	06/15
PP13	06/09-06/22	06/13	06/18	06/25	06/26	06/29
PP14	06/23-07/06	06/26 *	06/29 *	07/09	07/10	07/13
PP15	07/07-07/20	07/11	07/16	07/23	07/24	07/27
PP16	07/21-08/03	07/25	07/30	08/06	08/07	08/10
PP17	08/04-08/17	08/08	08/13	08/20	08/21	08/24
PP18	08/18-08/31	08/21 *	08/24 *	08/31 *	09/04	09/07
PP19	09/01-09/14	09/05	09/10	09/17	09/18	09/21
PP20	09/15-09/28	09/19	09/24	10/01	10/02	10/05
PP21	09/29-10/12	10/03	10/08	10/15	10/16	10/19
PP22	10/13-10/26	10/17	10/22	10/29	10/30	11/02
PP23	10/27-11/09	10/30*	11/02 *	11/09*	11/13	11/16
PP24	11/10-11/23	11/13 *	11/16 *	11/26	11/27	11/30
PP25	11/24-12/07	11/28	12/03	12/10	12/11	12/14
PP26	12/08-12/21	12/07 *	12/14 *	12/20 *	12/21	12/28
2019						
PP01	12/22 -01/04	12/26 *	12/31 *	01/07	01/08	01/11

## 2018 HOLIDAY SCHEDULE (13 days)

NEW YEAR'S DAY	Monday	01/01/2018
MARTIN L. KING BIRTHDAY	Monday	01/15/2018
PRESIDENTS' DAY	Monday	02/19/2018
MARTIN L. KING MEMORIAL	Wednesday	04/04/2018
GOOD FRIDAY	Friday	04/14/2017
MEMORIAL DAY	Monday	05/28/2018
INDEPENDENCE DAY	Wednesday	07/04/2018
LABOR DAY	Monday	09/03/2018
VETERANS' DAY	Monday	11/12/2018
THANKSGIVING DAY	Thursday	11/22/2018
THANKSGIVING HOLIDAY	Friday	11/24/2018
CHRISTMAS EVE	Monday	12/24/2018
CHRISTMAS DAY	Tuesday	12/25/2018
2018 NEW YEAR'S DAY	Tuesday	01/01/2019

No Deductions on 6/29/18 and 12/30/18