



JIM STRICKLAND
MAYOR

DIVISION OF FINANCE

Dear Applicant,

Enclosed is the Tax Relief and/or Tax Freeze application(s) you requested. Please follow the instructions below and return the application(s) and requested documents along with your payment, if your Mortgage Company does not pay your taxes in the enclosed envelope **by August 31, 2018.**

TAXES MUST BE PAID BY AUGUST 31, 2018 TO AVOID INTEREST

- Complete, date, and have **all owners + spouse sign the application(s).**
- Attach a copy of the 2017 income tax return, for **all owners + spouse** (if filed).
- Attach a copy of your Social Security Card, Medicare Card, and Driver's License, **for all owners.**
- Attach a copy of 2017 annual income from all sources which includes, but is not limited to:
 - ✓ Social Security (after Medicare deducted)
 - ✓ Supplemental Security Income (SSI)
 - ✓ Retirement or Pension benefits
 - ✓ Interest or dividends
 - ✓ Veterans' Administration benefits
 - ✓ Workers' Compensation
 - ✓ Salaries or Wages
- Complete Tax Freeze Affidavit.
- Attach a copy of Death Certificate (if applicable).
- Attach a copy of your title or bill of Sale, if your residence is a Mobile Home.
- Complete the F-16, for 100% Disabled Veteran.
- Complete the F-16S, for Widow(er) of 100% Disabled Veteran.

Tax Relief Income cannot exceed \$29,270

Tax Freeze Income cannot exceed \$38,480

Deadline to apply is **October 6, 2018.**

If you have any questions, please call City of Memphis Tax Line at (901) 522-1111.