

Special Revenue Funds are used to budget for specific revenue sources that are legally restricted to expenditures for specific purposes. Included in special revenue funds are:

Finance

Metro Alarm Fund revenues and expenditures.

Park Services

Zoo, Memphis Museum Inc. and Martin Luther King Park Improvements grant revenues and expenditures.

Public Works

Solid Waste Management revenues and expenditures.

Office of Planning and Development

Federal, State and Local grant revenues and expenditures.

■ **charges for services**

Category	FY 2006 Actual	FY 2007 Forecast	FY 2007 Budget	FY 2008 Adopted
Metro Alarm Fund	(548,584)	(561,252)	(555,673)	(555,673)

Description

This fund is used to account for the enforcement of City Ordinance 4640. The purpose of this ordinance is to encourage alarm users and alarm businesses to maintain operational reliability; properly use alarm systems; and to reduce or eliminate false alarm dispatch requests. The ordinance requires alarm users to maintain valid permits for the operation of alarm systems and establishes a fee structure for such permits.

Operating Budget

Category	FY 2006 Actual	FY 2007 Forecast	FY 2007 Budget	FY 2008 Adopted
Personal services	307,525	197,556	237,200	188,404
Materials & supplies	91,781	116,069	136,069	139,959
Total Expenditures	399,306	313,625	373,269	328,363
Charges for Services	(548,584)	(561,252)	(555,673)	(555,673)
Net Expenditures	(149,278)	(247,627)	(182,404)	(227,310)
<i>Funded Staffing Level</i>	5.00	4.67	5.00	5.00

GOALS, OBJECTIVES & PERFORMANCE MEASURES

Goal	Objective	Performance Measure	Actual FY 2006	Estimated FY 2007	Adopted FY 2008
Maximize alarm revenue collections	To track and acquire new accounts and maintain billable accounts	Percent increase in revenue collections	44%	5%	10%
Provide employee career development through professional skills training and job-related cross training	To cross-train employees on job related responsibilities	Number of employees cross-trained	4	8	9
	To provide skill enhancement training to employees	Number of employees attending skills training	3	9	9
Reduce False Alarm (FA) calls/Calls for Service (CFS)	To track False Alarm activity, invoke penalty fees and/or mandate FA Class	Percent reduction of False Alarm calls	12%	20%	15%
		Percent of revenues collected from penalty fees	14.5%	10%	10%



GOALS, OBJECTIVES & PERFORMANCE MEASURES

Goal	Objective	Performance Measure	Actual FY 2006	Estimated FY 2007	Adopted FY 2008
		Number of False Alarm classes conducted annually	8	10	10
To increase fee structure for commercial/alarm users	To present research and real occurrence status to the Council's and Commission for approval in amending the ordinance.	Percent increase in revenues collected due to new fee structure	Not Applicable	100%	100%



Description

The Memphis Zoo preserves wildlife through education, conservation and research. The Zoo is operated through a public/private partnership between the City of Memphis and Memphis Zoological Society.

Operating Budget

Category	FY 2006 Actual	FY 2007 Forecast	FY 2007 Budget	FY 2008 Adopted
Materials & supplies	98,953	47,482	0	75,000
Net Expenditures	98,953	47,482	0	75,000



PARK SERVICES

AUTHORIZED COMPLEMENT

Service Center/Position Title	Authorized Positions	Service Center/Position Title	Authorized Positions
<p style="text-align: center;"><u>TOTAL PARK SERVICES</u></p>	<p style="text-align: center;"><u>0</u></p>		



Operating Budget

Category	FY 2006 Actual	FY 2007 Forecast	FY 2007 Budget	FY 2008 Adopted
Personal Services	1,017,669	625,246	1,162,173	937,869
Supplies/Services	0	0	0	0
Capital Outlay	0	0	0	0
Total Expenditure	1,017,669	625,246	1,162,173	937,869
Expense Recoveries	(1,017,669)	(625,246)	(1,162,173)	(937,869)
Net Expenditures	0	0	0	0



PARK SERVICES

MLK PARK IMPROVEMENTS

Description

To reimburse the City of Memphis for expenditures on behalf of the Martin Luther King Park Improvements. Funding is provided by a leasing contract with Williams Refinery (MAPCO).

Operating Budget

Category	FY 2006 Actual	FY 2007 Forecast	FY 2007 Budget	FY 2008 Adopted
Personal services	107,259	163,790	178,466	174,695
Materials & supplies	0	24	0	0
Capital outlay	1,200	18,744	18,744	47,540
Transfer To Fixed Assets				
Capital	0	0	0	0
Transfers out	0	183,780	183,780	0
Total Expenditures	108,459	366,338	380,990	222,235
Charges for Services	(125,000)	(125,000)	(125,000)	(125,000)
Net Expenditures	(16,541)	241,338	255,990	97,235
<i>Funded Staffing Level</i>		3.00		3.00

GOALS, OBJECTIVES & PERFORMANCE MEASURES

Goal	Objective	Performance Measure	Actual FY 2006	Estimated FY 2007	Adopted FY 2008
Increase the maintenance level of the existing services at Martin Luther King Park	To provide site-based personnel	Number of personnel	6	6	6
	To maintain coordination and cooperation between Park Services and Premco	Number of meetings	3	3	3



PARK SERVICES

AUTHORIZED COMPLEMENT

Service Center/Position Title	Authorized Positions	Service Center/Position Title	Authorized Positions
<i>MLK Park Improvements</i>			
DRIVER TRUCK	2		
FOREMAN GROUNDS MNT	1		
Total MLK Park Improvements	3		
<u>TOTAL PARK SERVICES</u>	<u>3</u>		



Operating Budget

Category	FY 2006 Actual	FY 2007 Forecast	FY 2007 Budget	FY 2008 Adopted
Personal services	26,239,831	25,918,172	26,817,828	27,298,758
Materials & supplies	7,142,676	6,789,582	6,547,048	6,704,215
Capital outlay	524,291	516,692	517,525	517,525
Transfer To Fixed Assets				
Capital	0	0	0	0
Service charges	13,084,328	13,893,335	13,783,361	14,587,080
Transfers out	2,781,495	971,871	1,390,748	1,390,748
Total Expenditures	49,772,621	48,089,652	49,056,510	50,498,326
Charges for Services	(46,609,977)	(48,266,160)	(49,056,510)	(48,585,000)
Net Expenditures	3,162,644	(176,508)	0	1,913,326
<i>Funded Staffing Level</i>	580.67	586.00	628.00	653.00



Description

Provide organizational effectiveness by administrative support to all solid waste service centers.

Operating Budget

Category	FY 2006 Actual	FY 2007 Forecast	FY 2007 Budget	FY 2008 Adopted
Personal services	1,367,022	1,421,660	1,496,058	1,500,008
Materials & supplies	533,689	462,038	542,587	586,306
Capital outlay	(8,646)	(7,566)	(7,250)	(7,250)
Transfer To Fixed Assets Capital	0	0	0	0
Total Expenditures	1,892,065	1,876,132	2,031,395	2,079,064
Charges for Services	(46,103,221)	(47,878,246)	(48,586,510)	(48,200,000)
Net Expenditures	(44,211,156)	(46,002,114)	(46,555,115)	(46,120,936)
<i>Funded Staffing Level</i>	30.00	31.17	36.00	37.00

GOALS, OBJECTIVES & PERFORMANCE MEASURES

Goal	Objective	Performance Measure	Actual FY 2006	Estimated FY 2007	Adopted FY 2008
Provide effective Solid Waste Administrative Services	To provide quality customer service	Number of telephone contacts received	101,155	101,000	101,000
		Number of telephone contacts per employee	10,116	10,100	10,100
		Number of complaints received directly by Solid Waste	8,420	9,800	10,000
	To provide efficient and accountable fee collection	Number of new starts	6,341	6,000	6,000
	To provide an efficient and timely cart maintenance program	Number of carts repaired per year	27,779	30,000	30,000
		Number of carts repaired per employee per day	9	9	9

GOALS, OBJECTIVES & PERFORMANCE MEASURES

Goal	Objective	Performance Measure	Actual FY 2006	Estimated FY 2007	Adopted FY 2008
		Percent of carts delivered within 3 working days	95%	95%	95%
		Number of repairs per employee per carts in service	15,905	16,600	16,600
		Average time to repair carts	35 hrs	36 hrs	36 hrs
Minimize the number of OJI events	To minimize the number of OJI events	Number of FTEs per lost time OJI event	144	144	4
Ensure employee skill levels remain high	To complete man-days of training per year	Number of man-days training time per year	115	115	115

Description

To protect and promote public health by providing solid waste collection services to the citizens of Memphis.

Operating Budget

Category	FY 2006 Actual	FY 2007 Forecast	FY 2007 Budget	FY 2008 Adopted
Personal services	22,363,860	21,997,177	22,634,938	23,138,638
Materials & supplies	6,319,518	6,019,078	5,572,800	5,711,801
Capital outlay	535,100	524,258	524,775	524,775
Transfer To Fixed Assets				
Capital	0	0	0	0
Service charges	6,572,090	6,943,335	6,783,361	7,387,080
Transfers out	837,753	0	418,877	1,390,748
Total Expenditures	36,628,321	35,483,848	35,934,751	38,153,042
Charges for Services	(48,400)	0	0	0
Net Expenditures	36,579,921	35,483,848	35,934,751	38,153,042
<i>Funded Staffing Level</i>	<i>498.75</i>	<i>504.50</i>	<i>537.00</i>	<i>559.00</i>

GOALS, OBJECTIVES & PERFORMANCE MEASURES

Goal	Objective	Performance Measure	Actual FY 2006	Estimated FY 2007	Adopted FY 2008
Collect residential solid waste and curbside recycling weekly from single-family residences	To provide garbage collection services in a consistent, scheduled manner	Percent of citizens reporting favorably	Not Applicable	95%	95%
	To provide curbside recyclable collection services in a consistent, scheduled manner	Percent of citizens reporting favorably	Not Applicable	89%	89%
	To collect curbside trash and bulky items within one week	Percent of citizens reporting favorably	Not Applicable	70%	70%
	To maintain neatness of Solid Waste crews during the performance of their duties	Percent of citizens reporting favorably	Not Applicable	70%	72%
	To provide efficient collection of MSW	Number of tons collected (MSW)	338,112	345,000	345,000



GOALS, OBJECTIVES & PERFORMANCE MEASURES

Goal	Objective	Performance Measure	Actual FY 2006	Estimated FY 2007	Adopted FY 2008
		Number of residential customers (in-house service)	185,964	185,000	185,000
		Number of tons collected per employee	605	600	600
		Number of contract customers	22,600	22,630	22,700
Minimize the number of OJI events	To minimize the number of OJI events	Number of FTEs per lost time OJI shall not be less than 4	1,281	1,300	4
Ensure employee skill levels remain high	To complete man-days of training per year	Number of man-days of training per year	504	500	550



Description

To process/transfer and dispose of municipal waste for approximately 650,000 residents of Memphis.

Operating Budget

Category	FY 2006 Actual	FY 2007 Forecast	FY 2007 Budget	FY 2008 Adopted
Personal services	1,948,002	1,920,308	2,111,257	2,070,326
Materials & supplies	119,913	126,499	195,849	180,815
Capital outlay	(2,163)	0	0	0
Transfer To Fixed Assets				
Capital	0	0	0	0
Service charges	6,512,238	6,950,000	7,000,000	7,200,000
Net Expenditures	8,577,990	8,996,807	9,307,106	9,451,141
<i>Funded Staffing Level</i>	41.92	41.33	44.00	46.00

GOALS, OBJECTIVES & PERFORMANCE MEASURES

Goal	Objective	Performance Measure	Actual FY 2006	Estimated FY 2007	Adopted FY 2008
Provide environmentally sound solid waste processing/ transfer and disposal	To achieve compliance with environmental regulations	Number of violations	0	0	0
Provide efficient transportation of municipal solid waste to landfill	To increase the percent of total waste processed through transfer station	Percent of total waste transferred through consolidation at transfer stations	82%	82%	82%
		Amount delivered to transfer station	234,520	220,000	220,000
	To provide timely and efficient dead animal pick-up	Number of animals collected per employee	4,276	4,400	4,400
Minimize the number of OJI events	To minimize the number of OJI events	Number of FTEs per lost time OJI event	184	184	4
Ensure employee skill levels remain high	To complete man-days of training per year	Number of man-days of training per year	42	45	45



Description

To provide the citizens of Memphis the opportunity to participate in a convenient and effective yard waste diversion and curb side recycling program conserving landfill capacity and natural resources.

Operating Budget

Category	FY 2006 Actual	FY 2007 Forecast	FY 2007 Budget	FY 2008 Adopted
Personal services	560,947	579,027	575,575	589,786
Materials & supplies	169,556	181,967	235,812	225,293
Transfers out	1,943,742	971,871	971,871	0
Total Expenditures	2,674,245	1,732,865	1,783,258	815,079
Charges for Services	(458,356)	(387,914)	(470,000)	(385,000)
Net Expenditures	2,215,889	1,344,951	1,313,258	430,079
<i>Funded Staffing Level</i>	10.00	9.00	11.00	11.00

GOALS, OBJECTIVES & PERFORMANCE MEASURES

Goal	Objective	Performance Measure	Actual FY 2006	Estimated FY 2007	Adopted FY 2008
Operate convenient and productive curbside recycling program	To increase participation in the recycling program by increasing recyclable tonnage collected	Amount of recyclable tonnage collected	8,304	9,300	9,300
Provide increased recycling opportunities for multi-family housing	To expand recycling drop-off centers during the fiscal year	Number of centers expanded	0	0	1
Provide an effective yard waste diversion program	To divert organic yard waste from Class 1 landfills	Number of tons of yard waste recycled	112,419	100,000	100,000
		Dollar amount of revenue received from processed yard waste	\$120,250	\$100,000	\$100,000
		Number of tons of MSW diverted to Class IV landfill	43,798	40,000	40,000
Extend life of Class I landfill capacity	To meet or surpass State Solid Waste reduction goal of 25 percent	Percent achieved in landfill tonnage reduction	36%	35%	35%



GOALS, OBJECTIVES & PERFORMANCE MEASURES

Goal	Objective	Performance Measure	Actual FY 2006	Estimated FY 2007	Adopted FY 2008
		Dollar amount of landfill fees avoided	\$2.7 million	\$2.6 million	\$2.6 million
		Percent of customers utilizing recycling services	30%	30%	30%
		Amount of tonnage from recycling drop-off centers	600	600	600
		Dollar amount of recycling revenue	\$330,150	\$300,000	\$300,000
		Number of tons collected per employee per year	92	100	100
Minimize the number of OJI events	To minimize the number of OJI events	Number of FTEs per lost time OJI event	44	44	4
Ensure employee skill levels remain high	To complete man-days of training per year	Number of man-days training per year	14	16	16

PUBLIC WORKS

AUTHORIZED COMPLEMENT

Service Center/Position Title	Authorized Positions	Service Center/Position Title	Authorized Positions
<u>Solid Waste Administration</u>		SUPER TRANSFER STATION	3
ADMR SOLID WASTE OPER	1	TECH DISPOSAL	2
ANALYST PROGRAMMER	1	TECH TRANSFER STATION	2
CLERK ACCOUNTING B	1	Total Solid Waste Disposal	46
CLERK GENERAL B	6	<u>Solid Waste Recycling</u>	
COORD FLEET MAINT	1	ADMR RECYCLING	1
CREWPERSON	2	COORD RECYCLING	1
FOREMAN SOLID WASTE	2	CREWPERSON	2
INSP RNT	1	DRIVER TRACTOR TRAILER	1
INSP SERVICE FEE	3	MECH HEAVY EQUIP	3
INSP SERVICE FEE SENIOR	1	MGR COMPOST	1
MECH MNT	12	REP RECYCLING	1
MGR SOLID WASTE FEES	1	SECRETARY C	1
MGR SUPPORT SVCS SWM	1	Total Solid Waste Recycling	11
SECRETARY A	1	TOTAL PUBLIC WORKS	653
SECRETARY C	1		
SPEC HEALTH SAFETY	1		
SUPER CART CENTRAL	1		
Total Solid Waste Administration	37		
<u>Solid Waste Collections</u>			
ADMR SOLID WASTE SECTOR	2		
CLERK GENERAL A	1		
CLERK GENERAL B	10		
CREWCHIEF	161		
CREWPERSON	274		
DISPATCHER	1		
DRIVER TRUCK	61		
MGR SANITATION AREA	5		
OPER HEAVY EQUIP LD	5		
OPER SPEC EQUIP II	13		
SUPER CLERICAL OPER	2		
SUPER ZONE SANITATION	24		
Total Solid Waste Collections	559		
<u>Solid Waste Disposal</u>			
CREWPERSON	7		
DRIVER TRACTOR TRAILER	21		
DRIVER TRUCK	8		
OPER HEAVY EQUIP	2		
SUPER DISPOSAL SP WASTE	1		



Operating Budget

Category	FY 2006 Actual	FY 2007 Forecast	FY 2007 Budget	FY 2008 Adopted
Grant Expenditures				
Depot Redevelopment Agency	209,529	213,467	213,467	216,308
Industrial Development Board	416,557	400,000	400,000	400,000
Neighborhood Planning/CRA	252,963	418,228	418,228	475,782
Congestion Management	375,485	1,300,000	1,300,000	1,300,000
CRA/Projects	1,613,950	2,914,152	2,914,152	2,980,152
Tree Bank	0	5,000	5,000	5,000
Total Expenditures	2,868,484	5,250,847	5,250,847	5,377,242
Grant Revenues				
Depot Redevelopment Agency	(209,529)	(213,467)	(213,467)	(216,308)
Industrial Development Board	(416,557)	(400,000)	(400,000)	(400,000)
Neighborhood Planning/CRA	(252,963)	(418,228)	(418,228)	(475,782)
Congestion Management	(375,485)	(1,300,000)	(1,300,000)	(1,300,000)
CRA Projects	(1,613,950)	(2,914,152)	(2,914,152)	(2,980,152)
Tree Bank	0	(5,000)	(5,000)	(5,000)
Total Revenues	(2,868,484)	(5,250,847)	(5,250,847)	(5,377,242)

