

Minutes

**Board of Ethics
City of Memphis**

**VIRTUAL
Meeting of August 5, 2020**

BOARD OF ETHICS

Wed, Aug 5, 2020 3:00 PM - 5:00 PM (EDT)

Please join my meeting from your computer, tablet or smartphone.

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You can also dial in using your phone.

United States: [+1 \(646\) 749-3122](tel:+16467493122)

Access Code: 615-388-349

The meeting was formally called to order at 3:01 p.m.

ROLL CALL

The following Chairman, Board Members, Chief Ethics Officer and member(s) of the public were present at the meeting:

Latonya Sue Burrow

Craig Cardwell

Bob Dawkins

Joel Martin

Cindy Newman

Blanch Thomas

Edward Vaughn

Chairman Karen R. Williams

MINUTES FROM JULY 8, 2020 WERE APPROVED UNANIMOUSLY WITHOUT AMENDMENTS OR OBJECTIONS.

ITEMS FOR DISCUSSION

***UPDATES ON ETHICS ACTIVITY**

CEO Burrow called the Board's attention to the information contained in the minutes from July 8, 2020, to give updates on activity prior to August 2020. Also, a report on Formal Ethics Complaints and Inquiries is upcoming in this meeting.

***UPDATES ON BOARD MEMBER VACANCY**

There has been no movement on the appointment of replacement Board Members.

REPORT ON ETHICS COMPLAINTS/INQUIR(IES)

CEO Burrow advised that she received one new Formal Ethics Complaint on July 17, 2020, which was subsequently completed by a supplement on August 3, 2020: Complaint 2020-A. CEO Burrow advised that Complaint 2020-A would be processed in accordance with the procedures set forth in the Code of Ethics for City Officials.

CEO Burrow reported that in addition to the usual inquiries regarding Online Ethics Training and Compliance, she received several additional Inquiries. Burrow reported that she responded to all inquiries by providing the necessary information. Burrow's practice has been to respond to Inquiries within 24 hours.

ETHICS TRAINING UPDATE

CEO Burrow advised that since last report, per the Employee Development Analyst, eighty seven (87) City Officers and Employees attended the Virtual Onboarding Sessions (in which Burrow presented Ethics Training).

INFORMATION AND ANNOUNCEMENTS

***NEW BUSINESS**

On August 4, 2020, the following item was on the City Council's 10:00 Agenda:

1. An ordinance to amend Chapter 2, Article I, Section 2-10-10, subsection b, to require the board of ethics to establish an online portal to require lobbyists to register annually and to file their state mandated disclosure statements with the City of Memphis.

The Board held a discussion and raised questions/concerns. Members requested the opportunity to speak with Council to gain more information and possibly offer input. The Board directed CEO Burrow to contact City Attorney Sink to find out the proper procedure to set up such a meeting.

AFTER DISCUSSION OF THE MATTER, THE BOARD TOOK THE FOLLOWING ACTION:

MOTION FOR CEO BURROW TO CONTACT CHIEF SINK AND REQUEST A MEETING FOR BOARD MEMBERS TO DISCUSS THE NEWLY PROPOSED LEGISLATION:

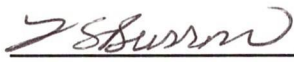
MADE: Craig Cardwell
SECONDED: Edward Vaughn
PASSED: Unanimously

MOTION TO ADJOURN:

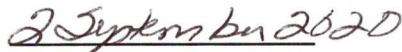
MADE: Bob Dawkins
SECONDED: Edward Vaughn
PASSED: Unanimously

ADJOURNMENT

The meeting was adjourned at 3:33 p.m.



Signature of Secretary



Date