

**Minutes**

**Board of Ethics  
City of Memphis**

**SPECIAL MEETING  
Meeting of May 15, 2019**

The meeting was formally called to order at 2:05 p.m.

**ROLL CALL**

The following Chairman, Board Members, Chief Ethics Officer and member(s) of the public were present at the meeting:

|                           |               |
|---------------------------|---------------|
| Latonya Sue Burrow        | Joel Martin   |
| Craig Cardwell            | Cindy Newman  |
| Bob Dawkins               | Blanch Thomas |
| Chairman Robert A. Lanier | Edward Vaughn |

**ITEMS FOR DISCUSSION**

**a. Request for Ethics Opinion**

The Board believes that there is precedent for the Chief Ethics Officer to issue an Advisory Ethics Opinion as requested. The Board agreed that the Opinion should be pursuant to Mayor's Executive Order 7) Financial Interests. The Board further agreed that the CEO should write the opinion to address only the specific question raised.

**MOTION:** That CEO Burrow write the Advisory Ethics Opinion pursuant to the Board's recommendation, and submit to the Board for review. If there are no objections by end of the next day, CEO should issue the opinion to the Requester:

|                  |                |
|------------------|----------------|
| <b>MADE:</b>     | Craig Cardwell |
| <b>SECONDED:</b> | Edward Vaughn  |
| <b>PASSED:</b>   | Unanimously    |

**b. Board of Ethics Appropriation Statement (Budget)**

Board received copies and reviewed the Ethics Appropriation Statement. The Board made no suggestions for change. Board members expressed the desire to start early on the budget next year, to be allowed adequate time for input.

**INFORMATION AND ANNOUNCEMENTS**

CEO Burrow advised the Board that she is considering accepting a part-time temporary position as secondary employment. Human Resources and Legal has confirmed that there is no conflict. Board of Ethics members saw no conflict.

**ADJOURNMENT**

Meeting was adjourned at 3:00 p.m.

*28 Burrow*  
Signature of Secretary

*5 Jun 2019*  
Date