

Minutes

**Board of Ethics
City of Memphis**

Meeting of August 1, 2018

The meeting was formally called to order at 2:02 p.m.

ROLL CALL

The following Chairman, Board Members, Chief Ethics Officer and member(s) of the public were present at the meeting:

Latonya Sue Burrow
Craig Cardwell
Chairman Robert A. Lanier
Joel Martin
Blanch Thomas
Edward Vaughn

UNANIMOUS APPROVAL OF MINUTES FROM JULY 11, 2018

ITEMS FOR DISCUSSION

a. Update on Online Ethics Training

Board Member Joel Martin has everything that he needs to complete his portion of the project.

Board suggested that we add something similar to the following: "For questions, contact the Chief Ethics Officer at (901) 415-2788." Also, refer users to the webpage.

REPORT ON ETHICS COMPLAINTS/INQUIR(IES)

CEO reports that there has been no follow-up or any response to the Chief Ethics Officer's request for additional information from the Formal Complainant.

MOTION TO DISMISS COMPLAINT AS ABANDONED:

MADE: Craig Cardwell
SECONDED: Edward Vaughn
PASSED: Unanimously

ETHICS TRAINING UPDATE

CEO Burrow advised that she has continued Ethics Training at the City of Memphis New Hire Orientation/Onboarding.

INFORMATION AND ANNOUNCEMENTS

Board Member Vacancy and Appointment/Re-Appointment.

CEO Burrow is awaiting an update from Mrs. Susan Steffens, regarding Board Member Vacancy.

The next meeting of the Board of Ethics will be on September 12, 2018 at 2:00 p.m. in Conference Room C.

ADJOURNMENT

Meeting was adjourned at 2:31 p.m.



Signature of Secretary

12 September 2018
Date